

**CAMDENTON R-III SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING**

**Regular Meeting – Osage Beach Elementary
October 10, 2016 – 5:30 p.m.**

Present:					
Chris C. McElyea	President	Dr. Tim Hadfield	Superintendent	Emily Zaretsky	Student Advisor
		Dr. Ryan Neal	Asst. Supt.	Tara Poole	Student Advisor
Selynn Barbour	Treasurer	Dr. Julie Dill	Asst. Supt.		
		Linda Leu	Secretary		
Courtney R. Hulett	Member				
Laura Davis	Member				
Absent:					
Nancy A. Masterson	Vice-President				
Jackie Schulte	Member				
Tom Williams	Member				

I. CALL TO ORDER & RECITE PLEDGE OF ALLEGIANCE

The Camdenton R-III Board of Education met in Regular Session at Osage Beach Elementary on Monday, October 10, 2016. The meeting was called to order by President McElyea at 5:30 p.m. The pledge of allegiance was recited.

II. APPROVAL OF AGENDA

Regular Meeting – October 10, 2016
Strategic Plan Goal Area – Stakeholder Engagement

Motion: Move to approve the agenda of the Regular October 10, 2016, meeting as presented.
Hulett/Barbour - all ayes.

III. CLASSIFIED EMPLOYEE OF THE MONTH & STUDENT AND STAFF RECOGNITIONS

The October Classified Employee of the Month is Christy Lively, Secretary to the High School Principal. Christy has worked for the district for six years.

Student and staff recognitions were announced.

- Presenters at the recent MSBA Conference: Allen Schwantes, Nancy Masterson, Geri Gnagi, Jami Cox, Chuck Poe, Angela Tynes, Kylie Dannatt, Dr. Julie Dill, Rebecca Caufield, and Molly
- Girls State Golf – Amber Wilson and Jennah Schell qualified for the State Tournament.
- Pride of the Lake Marching Band – 2nd place overall at River City Showcase in O’Fallon
- Softball Team – Conference Champions
- Camdenton Laker Football Program was enshrined into the Missouri Sports Hall of Fame.
- Educator Recipients of Advanced Degree Scholarship from the Education Foundation – Ashli Eaves, Renee Dyer, and Matt Hendon
- OBE video.

Strategic Plan Goal Area – Stakeholder Engagement

No motion necessary.

IV. PUBLIC COMMENT

There was no public comment.
Strategic Plan Goal Area – Stakeholder Engagement

V. CONSENT ITEMS

- A. Approve Minutes and Documentation of September 12, 2016, Board of Education Regular Meeting
Strategic Plan Goal Area – Stakeholder Engagement
- B. Approve Minutes of September 27, 2016, Board Retreat
Strategic Plan Goal Area – Stakeholder Engagement
- C. Approve Excellence in Education Nominations

Building	Recipient
Dogwood Elementary	Jeannie Hannigan
Hawthorn Elementary	Connie Selby
Hawthorn Elementary	Paula Cloyd
Oak Ridge Intermediate	Diana Riley
Middle School	Susan Skinner
High School	Eric Gibson
LCTC	Cassie Wilmes
Hurricane Deck Elementary	Dave Gephart
Osage Beach Elementary	Kirsten Stamper

Strategic Plan Goal Area – College & Career Ready

D. Accept Snow Removal Bids

Bids for snow removal for 2016-2017 were presented, recommended Plowboy to service OBE and HD schools and Scott's Concrete to remove heavy snow on campus this winter.

Strategic Plan Goal Area – Facility Effectiveness

E. Permission to Bid for Audit

Our three-year agreement with Graves and Associates will expire with this year's audit. The Board's permission was requested to send out formal requests for proposals.

Strategic Plan Goal Area – Stakeholder Engagement & Facility Effectiveness

F. Accept Bids for LCTC Enhancement Grant Items

Bid information regarding the following LCTC classes was presented:

- Collision Repair Technology class for a Chief Laser Lock Measuring System, recommend accepting the bid from ATI.
- Graphics, Digital Media Production class for a tricaster, recommend accepting a bid from Southwest Audio-Visual.
- Automotive Technology class for:
 - o Four post lift, recommend accepting a bid from Town & Country.
 - o An alignment machine, recommend accepting a bid from Town & Country.
- Building Trades class for:
 - o Unique original door machine, recommend accepting the bid from Stiles.
 - o Wide belt sander, recommend accepting the bid from Laguna.

Strategic Plan Goal Area – College & Career-Ready Curriculum, Stakeholder Engagement

G. Approve Traffic Safety Study

A Traffic Engineering Assistance Program Application for the study of the intersection of Highway 5 and Lake Road 5-33, Legion Drive, was presented to determine if a stop light is needed at this location. The Board's approval was sought for participation in this program with MoDOT. The cost would help pay for the traffic study, design work and a final report.

Strategic Plan Goal Area – Facility Effectiveness

H. Accept Lease Agreement for a Vehicle for the Afterschool Program

A summary of bids received to lease an SUV to transport students involved in afterschool programs was presented. Recommended accepting the bid from Hulett Chevrolet-Buick-GMC.

Strategic Plan Goal Area – Stakeholder Engagement

I. Approve Budget Amendments

First quarter amendments were presented. Amendments reflect increased revenues from the successful 21st Century Grant. On the expenditure side there is a decrease in Professional Development expenditures and payment to the Internal Revenue Service.

Strategic Plan Goal Area – Stakeholder Engagement

J. Approve Transfer of \$100,000 from Incidental Fund to Medical Insurance Fund

Due to a decrease in our fund balance an additional transfer of funds was requested.

Strategic Plan Goal Area – Stakeholder Engagement

K. Approve Board Policy Updates

The Board held a first read of the following policies in September. Board adoption was now sought.

Strategic Plan Goal Area – Stakeholder Engagement

POLICY CODE	POLICY TITLE
AFA	DATA REPORTING
BBFA	BOARD MEMBER CONFLICT OF INTEREST AND FINANCIAL DISCLOSURE
CGC	STATE & FEDERAL PROGRAMS ADMINISTRATION
DD	GRANTS

DID	INVENTORY MANAGEMENT
DIE	AUDITS
DJF	PURCHASING
DJFA	FEDERAL PROGRAMS & PROJECTS
DLCA	TRAVEL EXPENSES
GBCA	STAFF CONFLICT OF INTEREST

Motion: Move to approve consent items as presented, excluding item B and H.
Barbour/Davis - all ayes.

VI. APPROVAL OF BILLS

Strategic Plan Goal Area – Stakeholder Engagement

Motion: Move to approve all bills and addendum as submitted, excluding bills from Phillips, McElyea, Carpenter & Welch.
Barbour/Hulett - all ayes.

VII. APPROVAL OF TREASURER’S REPORTS

Strategic Plan Goal Area – Stakeholder Engagement

Motion: Move to approve the revised August 2016 and the September 2016 Treasurer’s Reports as submitted.
Barbour/Davis - all ayes.

VIII. NEW BUSINESS

A. TRANSPORTATION REPORT/BUS ROUTE APPROVAL

Every year the Board of Education is required to approve bus routes in October. Gary Cuendet, Director of Transportation, presented the Transportation Report and was available to answer questions.

Strategic Plan Goal Area – Stakeholder Engagement & Facility Effectiveness

Motion: Move to approve 2016-2017 bus routes as presented.
Barbour/Hulett - all ayes.

B. i-READY BENCHMARK DATA

Dr. Dill briefed the Board concerning i-Ready data in the areas of reading and math.

Strategic Plan Goal Area – College & Career-Ready

No motion necessary.

IX. UNFINISHED BUSINESS

A. STRATEGIC PLAN UPDATE

Dr. Hadfield provided strategic plan updates.

Strategic Plan Goal Area – College & Career-Ready, Facility Effectiveness & Stakeholder Engagement

No motion necessary.

X. BOARD WRAP-UP

This is an opportunity for the Board to report on upcoming meetings, meetings attended, registrations, and deadlines. The following items were discussed:

- Newsletter – What Board information to include in future newsletters will be discussed at the October Special meeting.
- Board Activity Calendar

- October Special Board Meeting – October 25, 2016. 5:30 p.m. Personnel review.
- November Board Meeting Reports tentatively include: Federal/State Programs including Parent, Family & Community Involvement, PASS, ELL, Immigrant, Migrant, Homeless; LCTC Annual Report; and the Annual Performance Report (APR)
Strategic Plan Goal Area - Stakeholder Engagement

No motion necessary.

XI. EXECUTIVE SESSION

In compliance with State Statute 610.021 (closed meetings and closed records), move that the Board go into Executive Session for the following purposes:

- 1) Leasing, purchase or sale of real estate by a public governmental body (610.021)(2).
- 2) Hiring, firing, disciplining, or promoting particular employees (610.021)(3).
- 3) Individually identifiable personnel records, performance ratings, or records pertaining to employees (610.021)(13).

Strategic Plan Goal Area – Stakeholder Engagement, Facility Effectiveness and College & Career-Ready Curriculum

Motion: Move to adjourn to Executive Session.

Hulett/Davis - Roll call vote: Barbour – aye, McElyea – aye, Davis – aye, and Hulett – aye.

XII. ADJOURN MEETING

Motion: Move that the meeting adjourn.

Barbour/Hulett - all ayes.

Meeting adjourned at 7:22 p.m.

Chris C. McElyea - President of the Board

Linda Leu – Secretary of the Board

SNOW REMOVAL
for 2016-2017

Company	Osage Beach	Hurricane Deck	Main Campus
<p>Lake Ozark Grounds Maintenance</p>	<p>1-4" \$300 per svc 4-6" \$450 6-8" \$670 8-10" \$1,000 10-12" \$1,500</p> <p>Salt Application \$350 per svc Ice Melt \$.55 per lb. Shovel Walks \$ 35/hour</p>	<p>No bid.</p>	
<p>*Plowboy</p>	<p>1-4" \$365 per svc 4-8" \$540 8-12" \$780</p> <p>Chemicals \$176 for 320 lbs. Addtl chemicals \$.55 per lb.</p>	<p>1-4" \$320 per svc 4-8" \$520 8-12" \$780</p> <p>Chemicals \$275 for 500 lbs. Addtl chemicals \$.55 per lb.</p>	
<p>Scott's Concrete</p>			<p>*Heavy Snow Removal \$100/hour</p>

*Our recommendation is for Plowboy to service Osage Beach Elementary and Hurricane Deck Elementary. We also recommend Scott's Concrete to remove heavy snow on campus this winter.

Enhancement Grant Recommendation

LCTC Collision Repair Technology

September 25, 2016

Chief Laser Lock Measuring System

Sealed bids for Chief Laser Lock Measuring System were submitted in September 2016 to three vendors. The vendors also sent quotes for additional equipment approved by DESE with the use of 50/50 funds for the collision repair program.

ATI	\$39,950.00
Heartland	\$42,500.00
Sherwin Williams Automotive Finishes	\$43,000.00

Our recommendation is to accept the bid from **ATI** due to cost, and ATI has been very supportive to our existing collision repair program. ATI also offers support after the equipment is delivered. The Collision Repair program was approved through **DESE 50/50 funds** for a total cost of \$40,000 for a Chief laser lock measuring system. The District will be reimbursed 50% of cost.

Enhancement Grant Recommendation

LCTC Graphics, Digital Media Production

Submitted by: Chuck Poe, Instructor

September 23, 2016

Tricaster

Sealed bids for a tricaster were submitted in August 2016 to three vendors. All vendors were provided specifications and three vendors responded.

Modern Communications, Inc	\$42,348.25
Southwest Audio-Visual	\$35,356.00
Video Assisting Company	\$38,462.15

Our recommendation is to accept the bid from **Southwest Audio-Visual** due to cost, and training costs were included. The Graphics program was approved through **50/50** dollars a total cost of \$38,488 for a tricaster. The District will be reimbursed at 50% of the cost.

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Enhancement Grant Recommendation

LCTC Automotive Technology

September 28, 2016

Four Post Lift

Sealed bids for a 4-post lift were submitted in September 2016. Three vendors were contacted.

NMG	\$32,323.20
Town & Country	\$29,357.00
Quality Service Equipment	\$64,905.70 (no specs)

Our recommendation is to accept the bid from **Town & Country**. Automotive Technology was approved through **Enhancement Grant** for a total cost of \$31,900 for a 4-post lift. The District will be reimbursed at 75%.

Alignment Machine

Sealed bids for an alignment machine were submitted in September 2016.

NMG	\$29,366.40
Town & Country	\$26,669.00
Quality Service Equipment	\$64,905.70 (no specs)

Our recommendation is to accept the bid from **Town & Country**. Automotive Technology was approved through **Enhancement Grant** for a total cost of \$28,875 for an alignment machine. The District will be reimbursed at 75%.

Enhancement Grant Recommendation

LCTC Building Trades

September 28, 2016

Unique Original Door Machine

Sealed bids for a Unique Original Door Machine were submitted in September 2016.

Stiles	\$28,950.00
Unique Machine & Tool Co.	\$28,950.00

Our recommendation is to accept the bid from **Stiles** based off recommendation from other building trades instructors. Building Trades was approved through **Enhancement Grant** for a total cost of \$29,000 for a Unique Door panel system. The District will be reimbursed at 75%.

Wide Belt Sander

Sealed bids for a wide belt sander were submitted in September 2016.

Laguna Tools	\$24,827.60
SW Mach	no bid provided

Our recommendation is to accept the bid from **Laguna**. Building Trades was approved through **Enhancement Grant** for a total cost of \$25,500 for a wide belt sander. The District will be reimbursed at 75%.

**TRAFFIC ENGINEERING ASSISTANCE PROGRAM (TEAP)
PROGRAM APPLICATION**



Project # _____ (to be assigned by MoDOT)

Application Date Sept 9, 2016

A. LOCAL PUBLIC AGENCY (LPA) INFORMATION

Sponsor Name: Village of Sunrise Beach, Mo
 Contact Person: Rosalee Corbin
 Title: City Planner
 Address: 40, Box 348 City: sunrise beach State: MO Zip: 65709
 Phone: 573-374-8782 Fax: 573-374-6444 Email: citysb@yubco.com

Co-Sponsor Name: Camdenton R III School District
 Contact Person: Dr. Tom Hadfield
 Title: Super of Schools
 Address: PO, Box 1409 City: Camdenton State: MO Zip: 65020
 Phone: 573-346-9213 Fax: 9211 Email: THadfield@camdenton-schools.org

B. BASIC PROJECT INFORMATION

Project Title: Traffic Safety Study
 MoDOT District: Central County: Camden
 Metropolitan Planning Organization (if applicable): Lake of the Ozarks Council of Local Governments

C. PROJECT LOCATION INFORMATION

1. Where is the project located? Attach a map no larger than 8 1/2 inches by 11 inches.
The project is located at the intersection of Hwy 5 (MO) and Lake Road 5-33 Legion Drive in Sunrise Beach, Mo

Project summary: Since the R III District passed a bond issue to nearly double the size of Hurricane Deck school, the village has discussed the need for a traffic signal in fact the electrical wiring was placed in the road during in case a signal was warranted, this independent study is needed to judge that need.

3. Project Details
 Provide a brief description to each category listed below as to how it applies to the project.

"Engineering Resources" - Refers to the LPA's own staffed traffic engineering resources.
The local agency has a consultant engineer Safety Surveying and Engineering Lake Ozark, Mo

"Safety" - Refers to the degree to which traffic safety is addressed via the project.
The current intersection has site distance problem especially to the North on MO Hwy 5 during access from Legion Rd (Lake rd 5-33)

"Congestion" - Refers to the degree to which traffic congestion is addressed via the project.
During progress and access that the school site local police and fire dept personnel have to manually direct traffic at the site

"Innovation" Refers to countermeasures being considered (roundabouts, flashing yellow arrow, j-turns, prismatic sheeting, etc.).
In anticipation of the school renovation, the village cost placed a mile widening of Hwy 5 in 2014, this allowed for a turning lane into the school

"Implementation" - Refers to the feasibility of the LPA following through with changes as a result of the project.
If a traffic signal is needed as a result of the engineering study, then the local public agency (LPA) will work with the school board (R III)

"Value" - Refers to the overall gain the project could offer compared to the total cost.
There have been several petitions near the crossing in the past five years. The school district intends to continue to expand the attendance area, and only utilize the facility for night courses, and

E. GENERAL COST ESTIMATE
 List the cost of the project components in the table provided below. Federal funds can reimburse 80 percent (up to \$8,000 per project) of the total project cost. Non-federal matching funds (at least 20%) may come from the LPA's resources or from a third-party donation to the LPA for cash, materials or labor.

2. Please check the appropriate box for each question.

➤ Is the project a component or an extension of a previous or future transportation federal aid project? Yes No
 If so, give the project number: _____
 If so, explain relationship: _____

➤ Does the project sponsor own the right of way? Yes No

➤ Does any part of the project study limits fall on MoDOT right of way? Yes No

➤ If yes, does the project sponsor have approval from appropriate MoDOT District Traffic Engineer (no duplication of services)? Yes No
(verbal ok from Trent J and Jerry Jones Brooks)

D. PROJECT DESCRIPTION

Please provide a concise overview of the project by answering questions and providing data in the following sub-sections. Drawings no larger than 8 1/2 inches by 11 inches may be attached to the back of this application.

1. Project Activities and Tasks
 Check all that apply. A project may overlap categories.
- Corridor Safety and/or Operational Analysis
 - Intersection Safety and/or Operational Analysis
 - Speed Limit Review
 - Pedestrian Safety and/or Operational Analysis
 - Bicycle Safety and/or Operational Analysis
 - Inventories (sign, sidewalk, bicycle facilities, etc.)
 - Parking Analysis
 - Other, explain _____

2. Project Overview
 Define the need of the project and provide a brief summary of the project.

Project need: The Americana Deck school in Sunrise Beach, Mo was recently renovated with an expanded playground area. The latest traffic counts are 3,000 v/day. A study is need for a stop light + sign intersection.

Example #1:
 Total Project Cost: \$15,000
 HSP/TT Funds: \$15,000 x .80 = \$12,000 BUT the max is \$8,000
 LPA: \$15,000 * .20 = \$3,000 (Plus the coverage of \$4,000 of the federal share) = \$7,000

Example #2:
 Total Project Cost: \$5,000
 HSP/TT Funds: \$5,000 x .80 = \$4,000
 LPA: \$5,000 x .20 = \$1,000

TASKS (surveying, traffic counts, conceptual report, final report, etc.)	TASK TOTAL	FEDERAL SHARE REQUEST (80% of project total, up to \$8,000 per project)	NON-FEDERAL MATCH (Project total - 80% of project total, at least 20%)
1. traffic counts	\$ 2,000		
2. Design	\$ 3,000		
3. final report	\$ 2,000		
4.	\$		
5.	\$		
PROJECT TOTAL	\$6,000	\$ 4,800	\$ 1,200

F. PUBLIC INVOLVEMENT AND PARTNERSHIPS

Describe the public involvement outreach activities the LPA has completed, or intends to complete, in order to gain support for this project. Also describe any partnerships that will be developed as a part of this project. Describe any anticipated opposition to the project and how that opposition will be addressed.
The local public agency has coordinated this with the local school board, discussed it with the planning commission, and fire department. The administrator of the Americana Deck School has also been involved.

G. PAST EXPERIENCE

Briefly describe the LPA's past experience with the implementation of similar projects. Include the experience level of the consultant, engineer, etc., if applicable.
The local public agency has not been involved with similar projects with the exception of traffic planning for the one mile widening of MO Hwy 5.

Charles E. Roth
 Sponsor signature Trustee

09/09/2016
 Date

AFTERSCHOOL PROGRAMS SUV LEASE
October 2016

The following bids were received to lease an SUV for the Afterschool Programs.

<i>Company</i>	<i>Monthly Bid</i>
<i>*Hulett Chevrolet-Buick-GMC 2016 Chevrolet Suburban</i>	<i>\$589.33/month</i>
<i>Sakelaris Ford Lincoln 2016 Ford Expedition</i>	<i>\$857.27/month</i>

*Recommend Hulett Chevrolet for a suburban for the 21st Century Community Learning Centers afterschool program. This vehicle will be used to transport students home from afterschool and to transport students and equipment for the robotics competitions that are tied to the afterschool program. This bid gave the district 2,000 more miles per year allowable usage than the other bid. The monthly payment for the lease is \$ 589.33 which is \$267.94 less than the Ford Expedition from Sakelaris.

October Budget Amendment

Account Code	Description	Budget Adopte	Budget Revised	Difference
207-2214-6121-105-000	PD Subs	\$6,500.00	\$1,000	-\$5,500.00
207-2214-6121-205-000	PD Subs	\$6,000.00	\$1,000.00	-\$5,000.00
207-2214-6121-402-000	PD Subs	\$6,500.00	\$1,000.00	-\$5,500.00
207-2214-6121-403-000	PD Subs	\$4,000.00	\$1,000.00	-\$3,000.00
207-2214-6121-404-000	PD Subs	\$4,500.00	\$3,000.00	-\$1,500.00
117-2311-6359-000-000	Jugements and Settlement:	\$0.00	\$6,000.00	\$6,000.00
Total		\$27,500.00	\$13,000.00	-\$14,500.00

Account Code	Description	Budget Adopted	Budget Revised	Difference
117-0000-5459-000-460	21st Century	\$0	\$321,459	\$321,459
207-0000-5459-000-460	21st Century	\$0.00	\$69,631.00	\$69,631.00
407-0000-5459-000-460	21st Century	\$0.00	\$8,910.00	\$8,910.00
		\$0.00	\$400,000.00	\$400,000.00

EXPLANATION: DATA REPORTING

MSBA has recoded this procedure to policy AFA.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

<input type="checkbox"/>	Board Secretary	<input checked="" type="checkbox"/>	Business Office	<input type="checkbox"/>	Coaches/Sponsors
<input type="checkbox"/>	Facility Maintenance	<input type="checkbox"/>	Food Service	<input type="checkbox"/>	Gifted
<input type="checkbox"/>	Human Resources	<input type="checkbox"/>	Principals	<input type="checkbox"/>	Library/Media Center
<input type="checkbox"/>	Health Services	<input type="checkbox"/>	Counselor	<input type="checkbox"/>	Special Education
<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Public Info/Communications	<input type="checkbox"/>	Technology

DRAFT

EXPLANATION: BOARD MEMBER CONFLICT OF INTEREST AND FINANCIAL DISCLOSURE

2016C Update

MSBA encourages your district to adopt this version since it is the most current statement of the law and includes a number of improvements and clarifications as noted below.

Senate Bill 719 (2014) modified statutes pertaining to Board member conflict of interest. Previously, Board members in first-class counties could not sell personal property to the district they governed. To do so was a crime. Now Board members in first-class counties can do business with the district they govern subject to the same restrictions as Board members in second-class counties. The Board members in first-class counties of counties. Because the additional restrictions to first-class counties has been removed, MSBA will no longer have two versions of this policy.

Senate Bill 719 expanded the notice and bidding requirements for all districts (not just those in first-class counties) to apply to not only businesses owned by the Board member, but also businesses owned by the Board member's spouse and dependent children and businesses with which the Board member is associated—which could include businesses in which the Board member is an officer or director or trustee in which the Board member is a trustee or beneficiary.

MSBA has added several items to the "Self-Dealing" section. Except for the statement about not accepting gifts, these provisions were already part of the conflict of interest laws and were taught to new Board members at training, but had not been included in this policy.

The provisions regarding gifts from vendors is already part of MSBA's recommended policy for first-class counties. They are included in this policy to ensure that all Board members are not categorically prohibited from receiving gifts from vendors. Board members are not given an appearance that the Board is being influenced, especially if the Board chooses to do business with the vendor.

Finally, MSBA has determined that it is in the best interest of school districts to have all candidates and members file a financial interest statement with the NIEC. This policy is included in this policy to ensure that all Board members are subject to the NIEC. Board members who do not have anything to declare on the financial

Interest statement do not need to fill one out. However, MSBA has encountered a number of circumstances where Board members indeed did have something to disclose, but had simply not read the form closely enough. Further, the NIEC routinely asks Board secretaries to notify them of which persons in the district are required to report, which is difficult, if not impossible, for the Board secretaries to determine since they do not know the business relationships Board members and their families have.

Because of these issues, MSBA is now recommending that districts require all candidates to fill out and submit a financial interest statement to both the NIEC and the district, even if the candidate has nothing to report. This is simply best practice and the only way to prevent inadvertent underreporting. In addition, it is what the NIEC recommends and expects. MSBA also recommends that districts require all filing Board members, superintendent, chief financial officers and district general managers—if they do not already employ those persons—to annually fill out a financial interest statement as well.

2016B Update

Pursuant to new federal regulations governing the use of federal funds, currently referred to as the Uniform Grant Guidance (UGG), districts are required to adopt written procurement procedures by July 12, 2016, that conform to federal rules. MSBA has created new policy DIFA 000001 to meet this requirement, and a full explanation is included with this policy. MSBA has added the following items to the definition of policy DIFA and related procedures that must be followed when federal funds are used.

MSBA recommends that copies of this document be made to the following events because the content of particular importance to them. The titles on this list may not match their actual titles. Please forward copies to the district representative of the title indicated.

X	Board Secretary	X	Business Officer	Coaches/Spouses
X	Board Treasurer	X	Food Service	Parents
X	Board Superintendent	X	Health Services	Public Information Officer
X	Board Director	X	Lawmaker	Special Education
X	Transportation	X	Public Info/Communications	Technology

BOARD MEMBER CONFLICT OF INTEREST AND FINANCIAL DISCLOSURE

All directors of the Cullmanville R-1 School District Board of Education shall adhere to the laws regarding conflict of interest and related provisions, situations where their decisions or actions in their capacity as Board members conflict with the mission of the district.

As used in this policy, "business owned by Board member" includes not only proprietorship having more than ten percent ownership interest, but also includes any other form of ownership of more than ten percent of the outstanding shares of any class of stock.

Purchasers Involving Federal Funds

In addition to the requirements of this policy, Board members must follow the provisions of policy DIFA and related procedures and are also subject to the conflict of interest provisions of federal law.

Definitions

Business with Which a Board Member Is Associated - For the purposes of this policy:

- 1. A sole proprietorship owned by the Board member, his or her spouse or any dependent children in the Board members custody;
- 2. A partnership or joint venture in which the Board member or his or her spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the Board member is an officer or director or of which the Board member or his or her spouse or dependent children in the Board members custody, whether singularly or collectively, own more than ten percent of the outstanding shares of any class of stock or partnership unit; or
- 3. Any trust in which the Board member is the trustee or settlor or in which the Board member or his or her spouse or dependent children in his or her custody, whether singularly or collectively, are beneficiaries or holders of a reversionary interest of ten percent or more of the corpus of the trust.

Fourth Degree of Consanguinity or Affinity - Includes parents, grandparents, great-grandparents, great-grandchildren, spouses, children, grandsons, granddaughters, great-grandchildren, great-granddaughters, and first cousins by virtue of a blood relationship or marriage.

decide to employ a Board member while they remain on the School Board. Board members may provide services on a volunteer basis.

Independent Contractor Services

Board members may provide services to the district as independent contractors through business contracts. If payment for the services exceeds \$500 per transaction or \$5,000 per year, the district must give public notice and competitively bid the services and the bid to offer of the Board member's business must be the lowest received. Business contracts by Board members may provide services on a volunteer basis. No elected or appointed official of the district shall perform services as an independent contractor for consideration in excess of five hundred dollars value per transaction or five hundred dollars value per year to him or her, to his or her spouse, to a dependent child in his or her custody or to any other person who is related to the Board member, unless the person consent to be so employed as a contractor or as a sale made after public notice and competitive bidding, provided that the bid or offer accepted is the lowest received.

Businesses That Employ Board Members

A Board member may participate in discussions and vote on motions for the district to do business with entities that employ the Board member as long as the business is not owned by the Board member and the Board member does not have a financial interest in the transaction. The Board member may need to submit a statement of interest as described below.

Statement of Interest

In advance of voting, Board members have to have a substantial personal or private interest in a decision before the Board. Before voting, the Board member shall provide a written report of the financial interest to the Board. The report shall include the following information: the name of the Board member with the interest, the amount of the interest, the Board member shall have disclosed the interest in a personal financial disclosure statement that was filed or amended prior to the vote will be in compliance with this requirement.

A substantial interest exists when the Board member, his or her spouse or dependent children, either singularly or collectively, directly or indirectly:

- 1. Own(s) ten percent or more of any business entity; or
- 2. Own(s) an interest having a value of \$5,000 or more in any business entity; or
- 3. Receive(s) salary, gratuity or other compensation or remuneration of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

Special Monetary Benefit - Being materially affected in a substantially different manner or degree than the manner or degree to which the public in general will be affected or, if the matter affects only a special class of persons, then affected in a substantially different manner or degree than the manner or degree in which such class will be affected.

Solely in Interest - A substantial interest exists when the Board member or his or her spouse or dependent children in his or her custody, either singularly or collectively, directly or indirectly:

- 1. Own(s) ten percent or more of any business entity; or
- 2. Own(s) an interest having a value of \$10,000 or more in any business entity; or
- 3. Receive(s) salary, gratuity or other compensation or remuneration of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

Sale, Rental or Lease of Personal Property (Property Other Than Real Estate)

Board members or business owners who shall not sell, rent, lease or provide personal property to the school district for consideration in excess of five hundred dollars value per transaction or five hundred dollars value per year to him or her, to his or her spouse, to a dependent child in his or her custody or to any other person who is related to the Board member, unless the person consent to be so employed as a contractor or as a sale made after public notice and competitive bidding, provided that the bid or offer accepted is the lowest received.

Sale, Rental or Lease of Real Property (Real Estate)

Board members and business owners who shall not sell, rent, lease or provide real property to the school district for consideration in excess of five hundred dollars value per transaction or five hundred dollars value per year to him or her, to his or her spouse, to a dependent child in his or her custody or to any other person who is related to the Board member, unless the person consent to be so employed as a contractor or as a sale made after public notice and competitive bidding, provided that the bid or offer accepted is the lowest received.

Employment

The district shall not employ Board members for compensation even on a substitute or part-time basis. While a Board member remains on the School Board, the district will not accept an application of employment from a Board member, consider a Board member for employment or

Self-Dealing

1. Board members may not set or refrain from acting by reason of any payment, offer to pay, promise to pay, or any other financial benefit, which is made to them or to any third party, or received in relationship to or as a condition of the performance of an official act.

2. A Board member shall not favorably set on any matter that is specifically designed to provide a special monetary benefit to the Board member, his or her spouse or dependent children in their custody.

Special Monetary Benefit

A special monetary benefit means being materially affected in a substantially different manner or degree than the manner or degree to which the public in general will be affected or, if the matter affects only a special class of persons, then affected in a substantially different manner or degree than the manner or degree in which such class will be affected.

Businesses with which a person is associated means:

- 1. A sole proprietorship owned by the Board member, his or her spouse or any dependent children in the person's custody;
- 2. A partnership or joint venture in which the Board member or his or her spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the Board member is an officer or director or of which the Board member or his or her spouse or dependent children in his or her custody, whether singularly or collectively, own more than ten percent of the outstanding shares of any class of stock or partnership unit; or
- 3. Any trust in which the Board member is the trustee or settlor or in which the Board member or his or her spouse or dependent children in his or her custody, whether singularly or collectively, are beneficiaries or holders of a reversionary interest of ten percent or more of the corpus of the trust.

Fourth Degree of Consanguinity or Affinity - Includes parents, grandparents, great-grandparents, great-grandchildren, spouses, children, grandsons, granddaughters, great-grandchildren, great-granddaughters, and first cousins by virtue of a blood relationship or marriage.

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Businesses with which a person is associated means:

- 1. A sole proprietorship owned by the Board member, his or her spouse or any dependent children in the person's custody;
- 2. A partnership or joint venture in which the Board member or his or her spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the Board member is an officer or director or of which the Board member or his or her spouse or dependent children in his or her custody, whether singularly or collectively, own more than ten percent of the outstanding shares of any class of stock or partnership unit; or
- 3. Any trust in which the Board member is the trustee or settlor or in which the Board member or his or her spouse or dependent children in his or her custody, whether singularly or collectively, are beneficiaries or holders of a reversionary interest of ten percent or more of the corpus of the trust.

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EXPLANATION: STATE AND FEDERAL PROGRAMS ADMINISTRATION

Districts should RESCIND this policy. Relevant content has been revised and moved to the Federal Programs Administration section of new policy DJFA.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	X	Business Office	Coaches/Sponsors
Facility Maintenance		Food Service	Gifted
Human Resources		Principals	Library/Media Center
Health Services		Counselor	Special Education
Transportation		Public Info/Communications	Technology

DRAFT

EXPLANATION: **GRANTS**

Pursuant to new federal regulations governing the use of federal funds, currently referred to as the Uniform Grant Guidance (UGG), districts are required to adopt written procurement, conflict of interest, and gratuity procedures by July 1, 2016, that conform to federal rules. MSBA has created a new policy to meet this requirement (policy DJFA) and modified this policy as well. A more detailed explanation is included with policy DJFA.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

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Transportation		Public Info/Communications	Technology

GRANTS

Application for Grants

The district directs the superintendent or designee to pursue all grants and other alternative sources of funds, goods and services that are consistent with the district's goals and educational strategies and that will enhance the educational offerings of the district.

All grants must:

- 1. Be based on a specific set of internal objectives that relate to the established goals and objectives of the district.
- 2. Provide measures for evaluating whether project objectives are being or have been achieved.
- 3. Conform to state and federal laws and to the policies of the Board in the execution of the project.

All grant proposals that require the expenditure of district funds shall be approved by the Board before being submitted to the funding agency regardless of the amount of funding involved. Before a grant application is presented to the Board, the superintendent or designee will determine whether the district has the appropriate staff to support the grant project and to maintain accurate records required by the granting entity, as well as adequate resources if matching funds are required.

All grants that involve district property, students or personnel in their capacity as employees are considered district grants and are subject to the requirements of this policy. No individual will use grant proceeds in the district without district permission.

Administration of Grants

Every grant involving the district must have a designated contact for the grant who is an employee of the district. The superintendent must designate a district employee as the grant contact for any grant involving the district. The designated grant contact will oversee grant activity and ensure that the appropriate records, evaluations and procedures are used.

All grant funds received must be deposited in district accounts. District policies regarding purchasing, expenditure of funds and employment will be followed when expending grant funds. Staff positions created through grant funding will be filled pursuant to Board policy.

The district will keep accurate records of all grant expenditures for each grant. An annual report will be provided to the superintendent or designee on the status of the grant programs, participation in the programs and the success of the programs.

Federal Grants

Grants that fund federal programs will be implemented in accordance with the provisions of Board purchasing policies DJF and DJFA, and their accompanying procedures, and Board conflict of interest policies BBFA and GBCA.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 06/13/2005

Revised:

- Cross Refs: BBFA, Board Member Conflict of Interest and Financial Disclosure
- GBCA, Staff Conflict of Interest
- GCD, Professional Staff Recruiting and Hiring
- GDC, Support Staff Recruiting and Hiring

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: INVENTORY MANAGEMENT

This is a NEW policy. In addition to the other written policies and procedures required by the new federal Uniform Grant Guidance (UGG), school districts must have written procedures for tracking and using equipment purchased with federal funds. While the requirement for a procedure was not in the original implementation guidance, it was part of the most recent training materials. As a result, auditors from DESE Federal Programs are requiring that districts have an inventory management policy. Because of the procedural nature of this subject, MSBA has created both this policy and procedure DID-API.

Many districts may already have an inventory policy; however, the UGG requires the policy to include specific provisions that are unlikely to be in an older version.

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INVENTORY MANAGEMENT

The Camdenton R-III School District will purchase property, such as equipment and supplies, to further the district's education mission as needed. The superintendent or designee will create procedures to prevent excessive, duplicative or unnecessary purchases and to properly track, maintain and dispose of property as required by law and in accordance with sound business practices.

Inventory

The superintendent or designee shall maintain one master inventory list of district equipment. Equipment will be added to the master inventory list at the time of purchase. The superintendent may require principals to maintain current inventories of equipment and other property in their buildings, but all building-level inventories must be provided to the superintendent or designee for inclusion in the master inventory. The superintendent or designee will ensure that a physical inventory of all equipment is completed and the results reconciled with equipment documentation at least every two years.

Use and Maintenance

All programs, buildings and departments are directed to work together to ensure that district property is used to the maximum benefit of the students. Any disputes regarding the use of district equipment will be settled by the superintendent.

Equipment and supplies purchased with district funds are to be used for district purposes. Personal or other uses are prohibited unless otherwise authorized by district policies or procedures. District equipment and supplies will remain on district property and will not be removed unless it is for a district purpose and the removal has been authorized by the superintendent or designee or the employee's supervisor.

Equipment purchased with federal funds will be used first for the program or project for which it was purchased. When the equipment is not needed, the district may use it for other district programs or purposes in accordance with federal law and district procedures.

All district employees are required to care for, protect and properly use district equipment and supplies to minimize damage, waste and replacement costs. The superintendent or designee will schedule maintenance when recommended by the manufacturer and will arrange for repairs, rather than replacement of equipment, when it is practically and economically more beneficial to the district than replacing the equipment.

Loss, Damage and Theft

The superintendent or designee will establish controls to prevent the loss, damage or theft of equipment and supplies and will develop procedures to ensure that equipment is properly stored and maintained. All district employees must report missing or damaged equipment and supplies to their supervisors as soon as they become aware that equipment is missing or damaged. All reports of missing or damaged equipment will be investigated.

Disposition

All property no longer of use to the district will be disposed of in accordance with state and federal law, Board policy DN and procedure DN-API.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Cross Refs: ECA, Buildings and Grounds Security

Legal Refs: 2 C.F.R. 200.33, .313(d)

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: AUDITS

The Department of Elementary and Secondary Education (DESE) has revised 5 C.S.R. 30-4000. Its regulation regarding school district audits. This policy was revised to comply with that new regulation. To view the new regulation, go to:

<http://rules.sos.wisconsin.gov/examinecases/details.aspx?current=50430-4.000>

In addition, MSBA has made the following revisions:

1. The DESE regulation prohibits auditors who have been suspended or debarred from doing business with the federal government from conducting an audit of federal funds. MSBA has revised the audit report to include a statement that the auditor is not debarred. MSBA has also adopted for all district auditors the federal requirement that prohibit the district from using auditors who have been debarred from doing business with the state.

2. MSBA has clarified the district's obligations to provide information to the public regarding the district's audit. Specifically, § 165.121, RSMo., requires the district to publish a summary of the audit that includes the following:

- (1) A summary statement of fund balances and receipts and disbursements by major classifications of each fund and all funds;
- (2) A summary statement of the scope of the audit examinations; and
- (3) The auditor's opinion on the financial statements included in the audit report.

The summary must be "published once in a newspaper within the county in which all or a part of the district is located which has general circulation within the district..." If there is no newspaper that meets this criteria, the district is required to post the summary in a public building within the district. The summary must be published in a public building accessible to the full audit report. MSBA has assumed that most districts would direct the public to the superintendent's office.

3. The DESE regulation states: "Audit services should be competitively bid in accordance with district procurement policy." However, the regulation does not state how frequently audit services should be bid. MSBA recommends that auditing services be bid at least every three years to ensure that the district is using the most qualified auditor available. MSBA also recommends that the district use the most qualified auditor available. MSBA also recommends that the district use the most qualified auditor available. MSBA also recommends that the district use the most qualified auditor available. MSBA also recommends that the district use the most qualified auditor available. That said, some districts prefer to bid district accounting methods and asset management. That said, some districts prefer to bid

auditing services less frequently. For that reason, MSBA has removed the three-year limitation.

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Board of Directors	YES	Superintendent	YES
Board of Trustees	NO	Business Manager	NO
Human Resources	NO	Librarian/Media Center	NO
IT/IT Services	NO	Principal	NO
Transportation	NO	Counselor	NO
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		Technology	NO

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AUDITS

The assets of the Camden R-III School District will be professionally and transparently managed in accordance with law and the high expectations of the Board and the community. The superintendent or designee will ensure that the district's financial statements accurately reflect the district financial position and that all applicable state and federal laws are followed.

The Superintendent of the Camden R-III School District will retain an independent auditor at the close of each fiscal year for the purpose of auditing and making recommendations to the Board of Education (BOE) and the Missouri Department of Elementary and Secondary Education (DESE) and the federal government. The Board directs all district employees to cooperate with and assist the auditor so that the Board may obtain a fair and accurate report.

The cost of the audit and reports shall be paid from the incident fund of the district.

Auditor Selection

The Board will procure the services of the independent auditor by competitive bid pursuant to Board policy. The independent auditor must hold a current permit to practice public accounting in the state of Missouri and meet the requirements for continuing education and peer review as defined by the Missouri State Board of Accountancy and Government Auditing Standards. The district will request a copy of the audit organization's peer review report. The independent auditor cannot be employed or contracted from doing business with the state or federal government. All subcontractors used by the independent auditor must be approved by the Board. The independent auditor will be compensated by the Board for the year-end audit and reports. The independent auditor will be compensated for every three-year period to the Board policy.

Scope of Audit

All requests for audit services will clearly identify the scope of the audit.

The audit shall be made in accordance with generally accepted auditing standards, government auditing standards, federal audit standards, and DESE audit guidelines. The audit shall be made by the independent auditor for the fiscal year ending on the date of the audit. The audit will include the district's General, Special Revenue, Debt Service and Capital Projects funds; fiduciary funds; proprietary funds; and component units, unless a component unit issues its own audited financial statement. All financial, transportation, food service and attendance records of the district will be audited in accordance with state law. The cost of the audit and reports shall be paid from the incident fund of the district. Confidential and privileged communications between the district and the auditor, including all auditor work products, are hereby stored to the extent permitted by state law.

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EXPLANATION: **PURCHASING**

Pursuant to new federal regulations governing the use of federal funds, currently referred to as the Uniform Grant Guidance (UGG), districts are required to adopt written procurement procedures by July 1, 2016, that conform to federal rules. MSBA has created a new policy to meet this requirement (DJFA) and modified this policy as well.

While the federal requirements only apply to programs or projects that use federal funds, MSBA has applied some federal requirements to all purchases made by the district regardless of the funding source because they are sound practices. Specifically, in policy DJF, MSBA has:

1. Added a statement clarifying that the district's purchasing policy applies to all purchases of supplies, equipment and services. This was already included in the policy, but it is now more prominent.
2. Removed the option to use debarred or suspended providers. Federal rules prohibit the use of debarred or suspended providers.
3. Added a statement assuring full and open competition.
4. Added a statement regarding contractor integrity.

MSBA has also changed the trigger cost for competitive purchasing from \$3,000 to \$3,500 to align with the federal definition of a micro-purchase.

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Human Resources		Principals	Library/Media Center
Health Services		Counselor	Special Education
Transportation		Public Info/Communications	Technology

PURCHASING

The purpose of this policy and any related administrative procedures is to ensure that all purchases of supplies, equipment and services are made in compliance with state and federal law and good business practices. The Board recognizes the importance of a sound fiscal management program and expects district staff to maximize the resources available for the district's educational program and to be good stewards of public funds by exercising fair, competitive purchasing practices. The district will respect its financial obligations and will also require that providers meet their obligations to provide quality products and services in a timely manner to the district. All purchasing will be conducted in a manner that provides full and open competition consistent with the standards of state and federal law.

All funds deposited with the district, regardless of source, are considered district funds and are subject to this policy. No contract will be entered into or bill paid without the proper documentation and without an affirmative vote from a majority of the whole Board. Purchases that may exceed \$25,000 must have prior Board approval unless this policy's emergency provisions are applicable.

The Board encourages district staff to purchase products manufactured, assembled or produced in the United States.

Purchasing Supervision

The superintendent will serve as the district's purchasing officer or will designate a purchasing officer. The purchasing officer will supervise district purchases of products and services and may authorize purchases on behalf of the district that comply with the Board-adopted budget and this policy.

The superintendent shall develop procedures to implement this policy in a manner that will meet the district's needs while protecting the district's resources. These procedures will comply with all applicable laws and will centralize and provide oversight of all purchasing decisions.

Competitive Purchasing

District staff will research all purchases and compare prices prior to making decisions regarding the expenditure of district funds, unless a purchase is covered by an exception pursuant to this policy. Employees are expected to contact multiple providers before making a decision regarding purchases under \$10,000. Purchases of \$10,000 or more will be competitively bid, and sealed bids will be required for purchases that may exceed \$15,000.

The district will select the lowest or best bid. The district reserves the right to waive minor technical defects in a bid, reject any and all bids, reject any part of a bid, advertise for new bids, or make the purchase on the open market if the product or service can be obtained at a better price.

The district will only award contracts to responsible contractors possessing the ability to perform successfully under the terms and conditions detailed by the district. Among other factors detailed in the bid specifications, consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

When the purchasing officer determines that the purchase requires competitive negotiations it is in the best interest of the district, products or services may be purchased by competitive negotiations or proposals rather than competitive bids. Likewise, the superintendent is directed to create procedures that allow the district to benefit from cooperative purchasing and address unusual situations such as purchasing when there is a single feasible source for the purchase. The superintendent is also directed to create a process whereby authorized providers are selected for frequent purchases, while still monitoring the competitiveness of these providers.

Purchases Involving Federal Funds

In addition to the requirements of this policy and the accompanying procedure, when federal funds are used the provisions of policy DJFA and related procedures must be followed.

Emergency Situations

Unless otherwise required prohibited by law, the superintendent may waive the requirement for competitive bids or proposals when he or she has determined that there exists a threat to life, property, public health or public safety or when immediate expenditure is necessary in order to protect against further loss of or damage to property, or to prevent or minimize a serious disruption in services. Emergency purchases shall be made with as much competition as is practical under the circumstances and will only be utilized for purchases that are necessary to alleviate the emergency.

Debarred or Suspended Providers

The district will not do business with providers who have been suspended or debarred on a state or federal level unless the superintendent authorizes the transaction and provides the Board with written justification. District employees are directed to verify that selected providers are in good standing before making a purchasing decision.

Confidentiality

Sealed bids and related documents will be kept confidential until bids are opened. District staff will not disclose offers, bids or price quotations to competitors except as necessary to conduct negotiations beneficial to the district or as required by law. All contract negotiations and related documents are considered closed until a contract is executed or all proposals are rejected.

Credit and Purchasing Cards

Authorized district employees and Board members may use credit cards or purchasing cards issued to the district to make purchases for the district or to pay for reasonable travel expenses incurred when performing job duties. Employees and Board members will not use these cards to circumvent the bidding and purchasing requirements established by law and Board policy. All purchases made using district cards must be attributed to the appropriate budget code and must conform to the Board-adopted budget.

The district will use purchasing cards instead of credit cards to the extent feasible. Unless otherwise authorized by the Board, only the superintendent will have access to a district credit card, and the Board will set the amounts that may be charged to those cards.

The Board will approve which employee positions will be issued district purchasing cards and the limitations on the cards. The superintendent will annually review and revise the list of persons receiving district cards and the limitations on those cards. The annual review will ensure that only the employees who appropriately utilize the cards have access to them, and that the limitations on the cards do not exceed the amounts of the projected expenditures to be made with the cards. The Board will annually approve all modifications prior to implementation.

The Board may authorize the issuance of purchasing cards to Board members in the same manner that they are issued to employees. Board members who choose to use a district purchasing card are subject to the same policies and procedures as district employees. The superintendent is directed to notify the Board president if any Board member fails to follow district policies and procedures regarding purchasing card usage, and the Board member's usage may be temporarily suspended by the Board president until the issue is presented to the full Board. If the Board member in question is the president, or if the president is not available, the vice president will act as president in the matter.

Any employee or Board member using a district card shall sign a card usage agreement and will receive training on applicable procedures for card use. District employees and Board members issued a card must provide documentation, such as receipts and applicable budget codes, justifying expenditures. The purchasing officer will examine all documentation prior to payment and will

notify the superintendent or designee immediately if any purchase was made in violation of law or district policies or procedures.

All employees and Board members issued a district card must take all reasonable measures to protect the cards against damage, loss, theft or misuse. Any damage, loss, theft or misuse of the card must be reported to the superintendent immediately. No person may use the card other than the authorized employee or Board member to whom the card was issued. District employees and Board members will surrender all cards upon completion of their employment or term with the district or upon demand by the district.

Prohibited Activity and Reporting Requirements

The district expects all staff members to comply with the letter and intent of all district policies and procedures regarding purchasing. Under no circumstances may employees use district funds to make unauthorized or personal purchases. Staff members may not artificially divide purchases to avoid bidding requirements or design bid specifications to favor a particular provider.

All district employees must report suspected fraud, theft or misuse of district funds to the superintendent. District employees may be disciplined or terminated from employment for failing to follow Board policy or district procedures and for any misuse of district resources, including district credit and purchasing cards.

The superintendent will contact law enforcement and file a report or sign a complaint on behalf of the district in situations where a crime may have occurred.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/08/1994

Revised: 09/19/2002; 06/13/2005; 01/08/2007; 01/10/2011; 10/10/2011;

Cross Refs: ADF, District Wellness Program
BBFA, Board Member Conflict of Interest and Financial Disclosure
FEB, Selection of Architectural, Engineering and Land Surveying Services
FEC, Selection of Construction Management Services

FEF, Construction Contracts Bidding and Awards
GBCA, Staff Conflict of Interest

Legal Refs: §§ 8.285 - .291, .675 - .687, 34.073 - .080, .350 - .359, .375, 105.458, 162.301, 170.041, 171.181, 177.082 - .086, 285.530, 292.675, 393.310, 432.070 - .080, RSMo.
5 C.S.R. 30-4.030, 680.010
2 C.F.R. §§ 200.317 - .322
7 C.F.R. §§ 210.16, .21, 220.16
40 C.F.R. Part 247
47 C.F.R. § 54.503
Mercantile Bank of Illinois v. School Dist. of Osceola, 834 S.W.2d 737 (1992)

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: FEDERAL PROGRAMS AND PROJECTS

MISBA created this NEW policy to comply with new regulations governing the receipt of federal funds, currently referred to as the Uniform Grant Guidance (UGG). School districts must adopt written procedures on procurement, conflict of interest and the acceptance of gifts from vendors. Because the law sets specific limitations on board members, MISBA has included this requirement in policy rather than an administrative procedure. MISBA has moved relevant content from policy CGC to the Federal Programs Administration section of this policy. Districts should now rescind policy CGC.

Discussion

Federal rules require that, when procuring property and services under a federal award, the district use "its own documented procurement procedures which reflect applicable state, local and tribal laws and regulations, provided that the procurement conform to applicable federal law..." When using federal funds, districts must adhere to the Board's purchasing policy (MISBA policy DJP), administrative procedures (MISBA procedure DJF-API), state law and federal law.

DJF and DJF-API already incorporate state law, so MISBA has developed this policy to address the specific federal laws that apply. DJF and DJF-API have been modified as well to include some of the more general federal requirements. See the explanation on DJF and DJF-API to purchase other than for federal programs.

This new policy includes the following federal requirements:

1. Pursuant to federal regulations, districts must take steps to use small and minority businesses as well as women's business enterprises. This provision is legally required.
2. Federal regulations also require the district to use firms located in Labor Surplus Areas (LSA) when possible. An LSA is a civil jurisdiction that has a civilian average annual unemployment rate during the previous two calendar years of 20 percent or more above the average annual civilian unemployment rate for all states during the same 24-month reference period. Only official unemployment estimates provided to the Employment and Training Administration (ETA) by the Bureau of Labor Statistics are used in making these classifications. The average unemployment rate for all states includes data for Commonwealth of Puerto Rico. The "look-back" classification criteria include a "floor" unemployment rate of 10%. A civil jurisdiction must have an

agents to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

Please note that § 200.112 does not define what constitutes a conflict of interest, but § 200.318 does. It is not clear how these two sections of the regulations interact. The first addresses "potential conflict," and the second prohibits participation by anyone who has a "potential conflict" in a procurement. MISBA has taken the conservative position that the intention was to include the reporting requirements in § 200.112 and is using the same definition for both the reporting requirements in § 200.112 and the exclusion from participation requirements in § 200.318.

The conflict of interest definition uses the terms "immediate family" and "partner" without explanation as to what constitutes immediate family or whether the reference to partner is a domestic or business partner. Because MISBA could not find any guidance on this issue, MISBA has taken the conservative position that the intention was to include both. Therefore, the definition of immediate family created by MISBA includes specific family members as well as others living in the household of the employee, officer or agent, which would include domestic partners.

The federal definitions of conflict of interest allow for exclusions in situations where a financial interest has a substantial effect on the federal award. However, MISBA has taken the conservative position that the intention was to include "nominal" gifts, nor do they explain federal regulations do not define what constitutes a "nominal" gift, nor do they explain when a financial interest is not substantial. In MISBA's standard policies BREA and GBCA, MISBA included language that would allow board members and employees to accept gifts of up to \$100 from vendors. However, DESE has informed MISBA that this amount is too high to satisfy the federal requirement for purchases involving federal funds. Therefore, MISBA has defined \$25 as a nominal or non-substantial amount based on the internal policy adopted by DESE.

The regulations require the district to include a discipline provision for those who violate the provisions of these conflict of interest rules. Actions that violate federal standards may not violate state standards, so MISBA has included a variety of consequences for districts to use.

Regulation 3 C.F.R. § 200.113 requires districts to "disclose, in a timely manner, in writing to the federal awarding officer or pass-through entity all violations of federal criminal law involving fraud, bribery or gratuity violations potentially affecting the federal award." Failure to make these disclosures may result in a reduction or loss of funding. MISBA has included this requirement in the "Consequences" section.

unemployment rate of its parent or higher to be classified as an LSA and a "ceiling unemployment rate" (10 percent). Any civil jurisdiction that has an unemployment rate of ten percent or higher is classified as an LSA. The ETA is responsible for annually designating LSAs. The following counties in Missouri are LSAs for the 2016 federal fiscal year: Camden, Carter, Douglas, DuBois, Hickory, Iron, Jackson, Lafayette, Lincoln, Morgan, Ozark, Pemiscot, Reynolds, Ripley, Shannon, Stone, Taney and Washington.

These include using a solid waste management service that maximizes resource recovery, purchasing items made with recycled materials, and using recovered materials.

1. Bid specifications must be accurate and cannot be verified in such a way as to favor one contractor over another.

2. Contractors who assist the district in preparing bid specifications or Request for Proposal (RFP) content are not permitted to bid on the contract.

3. One of the federally required items is about handling "contractual and administrative issues" arising out of procurement. Specifically, the regulation states that the district "shall must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual administrative issues arising out of procurement. This includes, but is not limited to, the following: (a) language may not be used that binds districts that is not binding; (b) language may not be used that is responsible for disputes between the district and its contractors.

The regulations include the following provisions that do not appear to be required. For this reason, MISBA has chosen to make these practices optional. The regulations encourage, but do not require, the district to:

1. Include a value engineering clause in construction contracts. Value engineering is a systematic method for analyzing the costs of various contract provisions with the goal of making sure that each part of a project provides value at the lowest price.
2. Use federal surplus property.

Because the district may be reporting suspected criminal activity, MISBA is recommending the district consult with counsel before making the report.

MISBA recommends that copies of this document be stored in the following areas because the requirement of particular importance to them. The sites on this list may not match those used by the district. Please forward copies to the appropriate representative of the U.S. Business Office.

Business Office	Business Office	Contract Support
Food Service	Food Service	Grant
Human Resources	Human Resources	Library/Student Center
Information Technology	Information Technology	Procurement
Marketing	Public Information/Communication	Records Management

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Conflict of Interest

MISBA currently provides districts with model conflict of interest policies based on Missouri conflict of interest laws—see MISBA policies BIFA and GICA. The conflict of interest rules adopted by the federal government do not align well with Missouri law. For this reason, MISBA has chosen to address this requirement in a separate policy. Missouri conflict of interest rules are still applicable to all district transactions; however, where the federal rule is more restrictive, the federal rule must be followed.

Specifically, federal regulation 2 C.F.R. § 200.112 requires school districts that receive federal grants to disclose any potential conflict of interest to the federal awarding agency or a pass-through entity in accordance with the adopted policies of the federal agency. The source for most federal awards in Missouri is the U.S. Department of Education (DESE) in the pass-through entity; however, districts may receive awards from other federal agencies. For example, many districts have received funding for special education from the U.S. Department of Justice (DOJ) and the U.S. Department of Health and Human Services (HHS). The pass-through entity for these awards was the State Emergency Management Agency (SEMA). ED and FEMA may have adopted different policies governing how conflicts will be reported. Because the federal law requires board members, employees and agents of the district to report potential conflicts of interest (as defined in this new policy) to their certifier, districts need to be familiar with how these agencies want to receive such reports.

A second regulation, 2 C.F.R. § 200.318 requires that schools maintain "written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award or administration of contracts" funded by federal awards. The regulation specifically states that:

... no employee, officer or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a financial interest in the contractor, or if he or she is a member of the immediate family of the employee, officer, or agent, or a partner, or a member of his or her immediate family. His or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations where the receipt of such gifts or favors would not affect the integrity or the value of nominal value. The standards of conduct must provide for disciplinary

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FILE: DIFA
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FEDERAL PROGRAMS AND PROJECTS

The purpose of this policy is to ensure that federally funded programs and projects in the district are administered in accordance with federal laws. Specifically, this policy governs all purchases of goods and services using federal funds and restricts federal conflict of interest rules applicable to the procurement of contractors and the approval and administration of contracts for federal programs and projects.

Definitions

Agent - A person or entity acting on behalf of the district who is not an employee of the district.
Contract - As used in this policy, a legal instrument by which the district purchases property or services needed to carry out a program or project funded by a federal award.

Contractor - A person or entity with which the district has an executed contract to carry out a federal program or project. A contractor does not include an entity with which the district contracts that received a federal award or subaward directly from a federal or state agency.

Gift - A favor, gift or anything of monetary value.

Immediate Family - A spouse or dependent child of a Board member, employee or agent or any person living in the household of a Board member, employee or agent.

Labor-Supplier Firm (LSU Firm) - A business located in a civil jurisdiction, such as a county or city, which is designated as an LSA by the U.S. Department of Labor's Employment and Training Administration.

Real, Apparent or Potential Conflict of Interest - A situation in which a Board member, employee or agent; any member of a Board member's, employee's or agent's immediate family; any business partner of a Board member, employee or agent; or any organization that employs or is about to employ a Board member, employee or agent; or any contractor or subcontractor of a Board member, employee or agent is considering contracting with or would receive a tangible personal benefit from a firm considered by the district for contracting. A financial interest does not exist if the value of the interest is less than \$25.

Federal Programs Administration

The superintendent shall be responsible for coordinating and administering federally funded programs and projects. The superintendent shall work with the Board to ensure that all federal programs and projects do so in accordance with the requirements of the federal award and keep

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FILE: DIFA
Critical

accurate and separate records, as required by Board policy and in accordance with administrative procedures. The superintendent may delegate one or more of his or her duties to appropriate employees.

If the superintendent is not the purchasing officer for the district, the superintendent will work with the purchasing officer to ensure that goods and services purchased through federal awards comply with state and federal requirements.

Procurement

In addition to following the requirements of state law, Board policy and district procedures, the purchasing officer will ensure that all supplies, equipment and services purchased with federal funds are purchased in accordance with federal law. No purchase will be made unless the purchase was authorized in the approved budget for administration of the grant. Every purchase will be identified in district records in accordance with the federal program under which the purchase was made.

Bids and Requests for Proposals

Bid specifications and requests for proposals will include a clear and accurate description of the technical requirements for the material, product or service desired and will identify all requirements and all other factors that will be used in evaluating bids or proposals.

Bid specifications will not contain features that usually require competition. The description may include a statement of the location of the project. The description of the project must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used to define the performance or other requirements. The specific features of the named brand that must be met must be clearly stated.

Pursuant to federal law, the district will not use local or state purchasing preferences when purchasing goods or services related to a federal contract.

Contractors who develop or draft specification requirements, statements of work or invitations for bids or requests for proposals for the district must be excluded from bidding on the project.

In addition to the purchasing preferences required or permitted pursuant to state law, when making purchases with federal funds the district will:

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1. Take all necessary affirmative steps to ensure that small businesses, minority businesses, women business enterprises and LSA firms are used when possible. To that end, the district will:

- Place qualified small businesses, minority businesses and women's business enterprises on solicitation lists.
 - Solicit bids from small businesses, minority businesses and women's business enterprises when they are potential sources.
 - Divide total project requirements into smaller tasks or quantities, when economically feasible, to permit maximum participation by small businesses, minority businesses and women's business enterprises. This provision shall not be used to artificially divide purchases to avoid bidding requirements or design bid specifications to favor a particular provider.
 - When conducive with the program or project, establish performance and delivery schedules that encourage small businesses, minority businesses and women's business enterprises to participate.
 - Purchase only items that contain the highest practicable percentage of recovered materials, as defined by the Environmental Protection Agency (EPA), consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000.
3. Use solid waste management services in a manner that maximizes energy and resource recovery.

The purchasing officer or designee may search state and federal surplus property offerings to determine whether any items the district needs are available at a lower cost without sacrificing quality.

Centracore

When making purchases using federal funds, the district will not use a time and materials contract unless there is a determination that no other contract is suitable and the district includes a ceiling price and overruns the project to ensure efficiency.

The district may use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reduction.

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Critical

and the district will reconsider and potentially end business relationships with agents who violate this policy. In addition, violations of this policy on the part of agents may be reported to law enforcement, the Missouri Ethics Commission, the Attorney General's Office or DESE and other applicable funding agencies.

Adopted:

Cross Refs:
DBFA, Board Member Conflict of Interest and Financial Disclosure
IGBCA, Staff Conflict of Interest
IGBCA, Parent/Family Involvement in Instructional and Other Programs
IGBBI, Programs for Gifted Students
IGBBI, Programs for English Language Learners

Legal Refs:
170.011, 171.181, 177.082 - 086, 285.530, 292.675, 393.310, 432.070 - 080, RSMo.
5 C.S.R. 30-1.000, 680.010
7 C.F.R. § 200.22, 231.38, 392.113, 317, 318, 338
10 C.F.R. Part 217
17 C.F.R. § 51.503

Candemon R-III School District, Candemon, Missouri

EXPLANATION: TRAVEL EXPENSES

MSBA has been informed that representatives from the Missouri Department of Elementary and Secondary Education (DESE) who are currently auditing federal programs have noted that MSBA's model travel policy, DLCA, does not address reimbursement for costs of relocation of employees. Federal regulations do not specifically require a written procedure; however, guidance from the federal government now advises districts to address relocation in the travel policy.

Actually, federal regulations do allow recipients of federal funds to use those funds to cover the necessary and reasonable expenses of employee relocation for a period of at least 12 months when necessary to administer federal programs or projects. Federal funds may only be used to reimburse employees for relocation expenses in the same manner and to the same extent as Board policy allows for the reimbursement of relocation costs of other employees when federal funds are not used.

MSBA has taken the position that most districts will not use federal funds to cover relocation expenses and has modified this policy accordingly. If the district does anticipate the use of federal funds to cover employee relocation, the district should contact the legal department at MSBA for sample language.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	X	Business Office	Coaches/Sponsors
Facility Maintenance		Food Service	Gifted
Human Resources		Principals	Library/Media Center
Health Services		Counselor	Special Education
Transportation		Public Info/Communications	Technology

TRAVEL EXPENSES

The district will pay for travel expenses for district employees and Board members who travel outside the district for training, professional development, attendance at district-related meetings or for other approved reasons related to their positions with the district. All persons traveling at the district's expense are expected to use good judgment, differentiate between expenditures for business and those for personal convenience and avoid unnecessary fees and excessive charges. The district is tax exempt and may not pay Missouri sales or use tax to any vendor or reimburse an employee or Board member for Missouri sales or use tax.

The following rules will apply to district employees unless the superintendent or designee determines that unusual circumstances justify an exception. Board members will follow this policy as well unless the Board or the Board president determines that unusual circumstances justify an exception. All exceptions will be documented in writing for auditing purposes.

Relocation

The district will not pay for or reimburse an employee for relocation travel expenses unless such expenses are included as part of an employee's benefit package as approved by the Board.

Authorization for Travel

District employees must obtain prior authorization from a supervisor for district-related travel before the employee is allowed to incur travel expenses. Travel costs that are charged to a federal grant or fund award must first be approved in writing by the superintendent or designee who oversees that particular federal program and, when required, the state or federal contact overseeing the federal funds at the Missouri Department of Elementary and Secondary Education (DESE).

In general, the Board authorizes the superintendent to attend meetings and conferences in Missouri as long as the travel expenses are within the district's budget. However, the Board reserves the right to question all travel expenditures and, if necessary, limit future travel. The Board or the Board president must first approve the superintendent's out-of-state travel if such travel is at the district's expense unless the issue is otherwise addressed in the superintendent's contract.

Payment Method

1. *Direct Payment by District* – Board members and employees are required to register for meetings and make travel arrangements through the district whenever possible so that vendors are receiving payment directly from the district or through a district-issued purchasing card when available and authorized.

2. *Reimbursement* – Board members and employees should only pay for travel costs and seek reimbursement from the district in situations where direct payment by the district is not possible or practical, such as mileage reimbursements or payment for parking fees. Under no circumstances will a Board member or employee be reimbursed above the amount authorized by the Internal Revenue Service (IRS) as reimbursable non-income for an employee.
3. *Per Diem* – In order to avoid claims that the Board member is receiving compensation in violation of state law, the district will not pay Board members a per diem amount for travel expenses. Employees will only be paid per diem amounts if other methods are not available and the payment is authorized by the superintendent or designee.

Documentation

Original itemized receipts are required for all travel reimbursements with the exception of mileage. All documentation must be submitted to the superintendent or designee within 30 days of the end of the travel.

Documentation for Use of Federal Funds

When federal funds are used for travel, the district must be able to justify the necessity of the travel to the federal program and demonstrate that the costs incurred were reasonable and consistent with the district's travel policy. Therefore, district staff or Board members using federal funds for travel must provide sufficient documentation to the superintendent or designee who oversees the applicable federal program. Such documentation may include, but is not limited to, the following:

1. An agenda of the event attended.
2. A list of attendees at the event.
3. A written statement justifying the expense.
4. Evidence of prior written approval for the expense.

The superintendent or designee may require additional information when he or she determines it is necessary.

Specific Travel Rules

Traveling by Personal Vehicle

The district will pay for mileage when employees or Board members travel using their personal vehicles, but only for the actual distance necessary to attend the event and only if the employee or Board member is appropriately licensed to drive the vehicle and insured as required by law. The

vehicle must be licensed as required by law. Employees and Board members transporting students will be reimbursed only if laws and district policies regarding the transportation of students are followed.

Individuals who are traveling to the same destination are required to share transportation unless an exception is granted by the superintendent or designee or unless the employee or Board member is willing to travel at his or her own expense. When sharing transportation, only the person whose vehicle is used may claim mileage.

The mileage allowance rate represents full compensation for the costs of operating the vehicle, including fuel costs. The district will not cover physical damage to the private vehicle or loss of its personal property contents. Employees and Board members who choose to drive in lieu of flying when flying is considered more economical shall be reimbursed up to the amount of the air travel. Likewise, employees and Board members who choose to fly when driving is more economical will only be reimbursed for the amount that would have been incurred if the employee or Board member had driven.

Traveling by District-Owned Vehicles or Rental Vehicles

Employees and Board members may drive district-owned vehicles or rental vehicles only if they are appropriately licensed to drive the vehicle and insured as required by law. Employees and Board members transporting students must follow the laws and district policies regarding the transportation of students.

Employees and Board members are expected to use safe but inexpensive transportation services. Rental vehicles should be limited to mid-class or smaller economy vehicles unless a larger vehicle is needed to accommodate the number of persons attending or the price is the same or less to use a larger vehicle.

Employees and Board members who have been issued a purchasing card are required to use the card when purchasing fuel for district-related travel expenses using district-owned or rental vehicles; otherwise, the district will reimburse them for fuel purchased. The beginning and ending odometer reading for the trip must be included with the reimbursement request.

Parking and Other Travel Expenses

The district will reimburse employees and Board members for reasonable parking fees and road tolls incurred as a necessary part of the travel, as long as proper documentation is provided.

Airplane or Other Transportation

Employees and Board members are required to secure the lowest available fares for commercial airplane, train or other transportation services unless the fare would:

1. Require circuitous routing.
2. Require travel during unreasonable hours.
3. Excessively prolong the travel.
4. Result in additional costs that would offset the transportation savings.
5. Not meet the reasonable medical needs of the employee or Board member.

If a Board member or employee relies on one of the listed exceptions, that exception must be approved and documented.

Business Travel Requiring Overnight Accommodations

The district will not pay for hotel expenses unless an overnight stay is necessary to attend the function or returning to the district would be unsafe or cause the Board member or employee to travel late at night.

In general, lodging arrangements must be made prior to departure and paid by the district directly or through the use of a district purchasing card. If advanced planning is not possible, the district will reimburse employees and Board members for the reasonable cost of single occupancy hotel accommodations and a reasonable amount of gratuities. Conference or corporate rates must be utilized when available. Additional costs associated with higher-than-single-occupancy rates (spouse, children or guest) are not reimbursable and must be paid by the employee or Board member prior to check out.

Meals

Employees and Board members are expected to limit meals to a reasonable expense amount. The district will reimburse for gratuity of up to 15 percent of the meal cost. The district will not reimburse employees or Board members for alcoholic beverages, nor will the district reimburse employees or Board members for the cost of meals that will be paid for or reimbursed by the district as part of the registration fees.

Seminar and Registration Fees

Employees and Board members should register for seminars and conferences in advance so that the district may pay directly for the registration. In unusual situations where an employee or Board member must pay directly for such expenses, the district will reimburse at the lowest rate available.

if an adequate reason is provided. Requests for reimbursement must be accompanied by a receipt. The district will only pay for late registration fees when there is a valid reason the Board member or employee did not register earlier.

Unauthorized Expenses

The district prohibits any expense that is unauthorized, excessive or unnecessary as determined by the superintendent or designee. Unauthorized expenses include, but are not limited to:

1. Costs associated with the travel of a spouse, child or other person accompanying an employee or Board member.
2. Care of a dependent of a Board member or employee during the course of the travel.
3. Alcoholic beverages.
4. Personal expenses, including personal telephone calls, communication expenses and laundry.
5. Entertainment, unless the entertainment expense is part of the registration for the event in which the employee or Board member is participating and the expense is business related and typical for the event. These expenses should be approved by the employee's supervisor before the trip begins.
6. Expenses for travel extending beyond the time required for the meeting or business unless it is in the district's financial interest to extend the travel to obtain rate advantages.
7. Expenses incurred by non-employees traveling with the staff member or Board member, including room surcharges.
8. Fines for parking or traffic violations.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 01/11/2016

Revised:

Cross Refs: BHA, Board Training and Development
GBCC, Staff Use of Communication Devices

Legal Refs: 5 C.S.R. 30-261.045
2 C.F.R. § 200.474

Camdenton R-III School District, Camdenton, Missouri

EXPLANATION: STAFF CONFLICT OF INTEREST

Pursuant to new federal regulations governing the use of federal funds, currently referred to as the Uniform Grant Guidance (UGG), districts are required to adopt written procurement procedures by July 1, 2016, that conform to federal rules. MSBA has created new policy DJFA to meet this requirement, and a full explanation is included with that policy. MSBA has added language to this policy indicating that the provisions of policy DJFA and related procedures must be followed when federal funds are used.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

Board Secretary	X	Business Office	Coaches/Sponsors
Facility Maintenance		Food Service	Gifted
X Human Resources		Principals	Library/Media Center
Health Services		Counselor	Special Education
Transportation		Public Info/Communications	Technology

STAFF CONFLICT OF INTEREST

All employees of the Camdenton R-III School District shall adhere to the laws regarding conflict of interest and avoid situations where their decisions or actions in their employment capacities violate the provisions of this policy or conflict with the mission of the district.

Purchases Involving Federal Funds

In addition to the requirements of this policy, the provisions of policy DJFA and related procedures must be followed when federal funds are used.

Definitions

Business with Which an Employee Is Associated – For the purposes of this policy, a business with which an employee is associated means:

1. A sole proprietorship owned by the employee, his or her spouse or any dependent children in the person's custody.
2. A partnership or joint venture in which the employee or spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the employee is an officer or director or of which the employee or his or her spouse or dependent children in the employee's custody, whether singularly or collectively, own more than ten percent of the outstanding shares of any class of stock or partnership units.
3. Any trust in which the employee is the settlor or trustee, or in which the employee, spouse or dependent children, singularly or collectively, are beneficiaries or holders of a reversionary interest of ten percent or more of the corpus of the trust.

Special Monetary Benefit – Being materially affected in a substantially different manner or degree than the manner or degree in which the public in general will be affected or, if the matter affects only a special class of persons, then affected in a substantially different manner or degree than the manner or degree in which such class will be affected.

Sale, Rental or Lease of Personal Property (Property other than Real Estate)

No employee of the district shall sell, rent or lease any personal property to the school district for consideration in excess of five hundred dollars' value per transaction or five thousand dollars' value per year to him or her, to his or her spouse, to a dependent child in his or her custody or to any business with which he or she is associated unless the transaction is made pursuant to an award on

a contract let or sale made after public notice and competitive bidding, provided that the bid or offer accepted is the lowest received.

Sale, Rental or Lease of Real Property (Real Estate)

No employee of the district shall sell, rent or lease any real property to the school district for consideration in excess of five hundred dollars' value per transaction or five thousand dollars' value per year to him or her, to his or her spouse, to a dependent child in his or her custody or to any business with which he or she is associated unless the transaction is made pursuant to an award on a contract let or sale made after public notice.

Independent Contractor Services

No employee of the district shall perform service as an independent contractor for consideration in excess of five hundred dollars' value per transaction or five thousand dollars' value per year to him or her, to his or her spouse, to a dependent child in his or her custody or to any business with which he or she is associated unless the transaction is made pursuant to an award on a contract let or sale made after public notice and competitive bidding, provided that the bid or offer accepted is the lowest received.

Additional Prohibitions

1. Employees may not act or refrain from acting by reason of any payment, offer to pay, promise to pay or receipt of anything of actual pecuniary value paid or payable, or received or receivable, to themselves or any third person. This includes a gift or contribution made or received in relationship to or as a condition of the performance of an official act.
2. Employees shall not favorably act on any matter that is specifically designed to provide a special monetary benefit to them, their spouse or any dependent children in their custody.
3. Employees will not use their decision-making authority for the purpose of obtaining a financial gain that materially enriches them, their spouse or any dependent children in their custody by acting or refraining from acting for the purpose of coercing or extorting anything of actual pecuniary value.
4. Employees shall not offer, promote or advocate for a political appointment in exchange for anything of value to any political subdivision.
5. An employee will not attempt to directly or indirectly influence any district decision when the employee knows the result of the decision may be the district's acceptance of a service or the sale, rental or lease of any property to the district and the employee, his or her spouse,

dependent children in his or her custody or any business with which the employee is associated will benefit financially.

6. An employee will not use his or her position with the district to influence purchases made by students or parents/guardians that result in the financial gain of the employee, the employee's spouse, the employee's dependent children or businesses with which they are associated, unless authorized by the Board of Education.
7. An employee will not trademark, patent, copyright or claim ownership interest in any inventions, publications, ideas, processes, compositions, programs, images or other intellectual property created by the employee in his or her capacity as an employee of the district, unless authorized by the Board of Education. The district will not pay royalties, licensing fees or other fees to employees or businesses with which they are associated for the use of intellectual property created by employees in their employment capacities, unless authorized by the Board of Education.
8. An employee will not receive compensation, other than the compensation received from the district, for tutoring students currently enrolled in a class the employee teaches unless authorized by the Board of Education. Any private tutoring of students for a fee on district property is subject to facility usage policies and procedures.
9. Employees will not accept gifts of substantial value from vendors, individual students or parents/guardians unless authorized by the Board of Education or the employee's immediate supervisor. For the purposes of this policy, a gift has a "substantial value" if it is worth more than \$100.

Use of Confidential Information

Employees shall not use or disclose confidential information obtained in the course of or by reason of their employment in any manner with intent to result in financial gain for themselves, their spouses, dependent children in their custody, any business with which they are associated or any other person. Even when there is no financial gain involved, misuse of confidential information or failure to keep information confidential violates Board policy and could also violate state and federal law.

Administrative and Executive Employees

In addition to the above-listed requirements, the following restrictions apply to all administrative and executive employees in the school district, in accordance with law. Administrative and executive employees of the district may not:

DRAFT

Board of Education

Bills Paid Early

October 10, 2016

Vendor Name	Invoice Description	PO Number	Amount
Ameren Missouri	OBE Electric - Nichols Road		11,104.98
Ameren Missouri	OBE Electric Hwy 54		1,778.38
Ameren Missouri	OBE Electric Nichols Road		14.62
Ameren Missouri	OBE Electric Hwy 54		33.43
Total Ameren Missouri			12,931.41
AT&T	Horizons Local, Campus Alarms		768.56
AT&T	HDE Phone		459.03
AT&T	OBE Phone		612.79
Total AT&T			1,840.38
AT&T Long Distance	HDE, OBE, Horizons Long Distance		398.70
Total AT&T Long Distance			398.70
AT&T Mobility	Cell Phones		599.23
AT&T Mobility	Cell Phones		580.80
Total AT&T Mobility			1,180.03
CDMMEA	All District Choir Audition Fees	105-1874	830.00
Total CDMMEA			830.00
Charter	Campus Local/Long Distance		631.81
Charter	Campus Local & Long Distance		631.81
Total Charter			1,263.62
City of Osage Beach	Water/Sewer Nichols Rd		111.84
City of Osage Beach	Water/Sewer Nichols Rd		369.63
City of Osage Beach	Water/Sewer OB Parkway		97.44
Total City of Osage Beach			578.91
Missouri Bell Telecom	Extension at Dogwood		323.00
Missouri Bell Telecom	Phone sets for new IP		9,750.00
Missouri Bell Telecom	Labor from IP Deployment		11,700.00
Total Missouri Bell Telecom			21,773.00
Republic Services #435	HDE - Aug recycling, Sept trash		338.48
Republic Services #435	OBE - Aug Recycling & Trash		377.70
Total Republic Services #435			716.18
Sho-Me Technologies	Ethernet		3,203.05
Total Sho-Me Technologies			3,203.05
Southside Auto Sales	2016 Chevrolet Equinox	000-2096	9,200.00

Board of Education

Bills Paid Early

October 10, 2016

Total Southside Auto Sales			9,200.00
Sunrise Beach Water System	HDE Water		119.12
Total Sunrise Beach Water System			119.12
The Food Bank for Central & NE MO	Camdenton Buddy Packs		1,300.00
Total The Food Bank for Central & NE MO			1,300.00
Grand Total			55,334.40

Board of Education	Check Preview Report	October 10, 2016
Central States Bus Sales, Inc.	Bus Parts	67.84
Central States Bus Sales, Inc.	Bus Parts	55.65
Total Central States Bus Sales, Inc.		123.72
Children's Plus Inc.	Books	547.15
Total Children's Plus Inc.		547.15
Cintas Corporation - 10925	Shop Towels	110-1607 84.03
Cintas Corporation - 10925	Towel Service	110-1607 75.06
Cintas Corporation - 10925	Towel Service	110-1607 75.06
Cintas Corporation - 10925	Towel Service	110-1607 75.06
Total Cintas Corporation - 10925		309.21
Cintas Corporation - 3632	Uniforms	331.97
Cintas Corporation - 3632	Uniforms	301.02
Cintas Corporation - 3632	Uniforms	301.02
Cintas Corporation - 3632	Uniforms	362.00
Total Cintas Corporation - 3632		1,295.91
CMSRA	Soccer Ref Assigning Fee	873-2175 264.00
Total CMSRA		264.00
Coastal Business	Sublimation Paper & Ink	110-2003 534.75
Total Coastal Business		534.75
Creative Stone	Gravel	700-2026 850.00
Total Creative Stone		850.00
Culligan	Water, Cups	105.35
Total Culligan		105.35
Dancewear Solutions	Leggings	105-1769 299.95
Total Dancewear Solutions		299.95
Demco, Inc.	Classification , Spine Labels	408-0466 345.06
Demco, Inc.	Supplies	403-1531 157.31
Demco, Inc.	Laminating Film	408-1536 254.50
Demco, Inc.	Laser Bar Code	408-0467 297.75
Demco, Inc.	Laser Bar Code	403-0458 1,480.14
Total Demco, Inc.		2,534.76
Depco LLC	Repinish Refill Kit	205-1500 274.98
Total Depco LLC		274.98
Detco	Spray Nozz es	242.82

Board of Education	Check Preview Report	October 10, 2016
Vendor Name	Invoice Description	PO Number Amount
4imprint	Pens	403-1570 276.99
Total 4imprint		276.99
A-B Rental & Sales	Parts	800-1958 60.00
Total A-B Rental & Sales		60.00
Ahera Specialist, LLC	Monthly Mgmt Plan	100.00
Total Ahera Specialist, LLC		100.00
Airgas - Mid America	Welding Electrodes	110-1657 91.50
Airgas - Mid America	Nitrogen	28.97
Total Airgas - Mid America		120.47
All-Type Vacuum & Janitorial	Maintenance Supplies	800-1324 2,454.48
Total All-Type Vacuum & Janitorial		2,454.48
AlphaGraphics	Printed Envelopes	105-1392 142.59
AlphaGraphics	Printed Envelopes	110-1122 875.19
Total AlphaGraphics		1,020.78
Ameripride Service	Towel Service	873-2075 36.30
Ameripride Service	Towel Service	873-2395 38.30
Ameripride Service	Towel Service	873-1965 38.30
Ameripride Service	Towel Service	873-1725 38.30
Total Ameripride Service		151.20
Anderson's	Tiara	105-1710 53.96
Total Anderson's		53.96
Athco	Scoreboard	873-1532 2,495.00
Total Athco		2,495.00
BSH Photo	Sandisk, Pan Head	110-1726 414.30
Total BSH Photo		414.30
Baba's Bistro & Catering	Board Retreat Lunch	700-2023 88.00
Baba's Bistro & Catering	PD Training Lunch	106-2217 72.00
Baba's Bistro & Catering	Lunch for Health Index Meeting	550-1770 520.00
Total Baba's Bistro & Catering		680.00
Bandana's Bar-B-Q	PASS Teacher Academy	106-2243 467.93
Total Bandana's Bar-B-Q		467.93
Barnes & Noble - Springfield	Credit	105-1220 (30.45)
Barnes & Noble - Springfield	Frederick Douglas	105-1220 485.10

Board of Education	Check Preview Report	October 10, 2016
Total Detco		242.82
Dierbergs - Lakeview Pointe	Culinary Supplies	110-1456 78.73
Total Dierbergs - Lakeview Pointe		78.73
Dramatic Publishing	Royalty - Lion, Witch & the Wardrobe	105-1469 363.48
Total Dramatic Publishing		363.48
Eastbay Team Sales	Tanks, Shorts	873-0972 1,184.39
Total Eastbay Team Sales		1,184.39
EdCounsel, LLC	Legal Fees	836.00
Total EdCounsel, LLC		836.00
Ellis Battery Specialists LLC	Batteries	16.12
Ellis Battery Specialists LLC	Batteries	21.12
Ellis Battery Specialists LLC	Batteries	227.85
Total Ellis Battery Specialists LLC		265.09
Environmental Energy	Used Oil	55.00
Total Environmental Energy		55.00
Eyeblack	Eye Black	105-1736 25.00
Eyeblack	Eye Black	105-1736 280.00
Total Eyeblack		305.00
Esard's Ace Hardware, Inc.	Supplies	6.49
Total Esard's Ace Hardware, Inc.		6.49
Family Eye Care & Associates	Heartstaver Refund	100.00
Total Family Eye Care & Associates		100.00
Farmers Produce Exchange 139	Overpymt 110-14576	(15.53)
Farmers Produce Exchange 139	Feed	110-2205 59.80
Total Farmers Produce Exchange 139		43.97
Fastenal Company	Supplies	20.91
Fastenal Company	Supplies	20.34
Fastenal Company	Supplies	61.66
Fastenal Company	Supplies	43.22
Fastenal Company	Supplies	65.31
Fastenal Company	Supplies	74.36
Fastenal Company	Supplies	154.63
Total Fastenal Company		440.43
Flinn Scientific, Inc.	Science Supplies	107-1870 512.63

Board of Education	Check Preview Report	October 10, 2016
Barnes & Noble - Springfield	Books	700-1406 305.29
Barnes & Noble - Springfield	Books	700-1407 384.48
Barnes & Noble - Springfield	Checking Your Grammar	410-0774 188.64
Barnes & Noble - Springfield	JAVA Software Solutions	108-1433 2,346.00
Barnes & Noble - Springfield	Books	105-1628 56.68
Barnes & Noble - Springfield	Books	105-1627 387.54
Barnes & Noble - Springfield	Books	105-1623 486.35
Barnes & Noble - Springfield	Books	105-1515 134.14
Barnes & Noble - Springfield	Books	105-1434 287.19
Barnes & Noble - Springfield	Books	105-1434 471.76
Total Barnes & Noble - Springfield		5,504.72
Benben Sportswear	Soccer Uniforms	105-0958 2,225.00
Total Benben Sportswear		2,225.00
Beroco Printer Products	Toner	406-1827 531.00
Beroco Printer Products	Toner	408-1966 187.00
Beroco Printer Products	Toner	402-1734 90.00
Beroco Printer Products	Toner	402-1734 166.00
Beroco Printer Products	Toner	402-1734 670.00
Beroco Printer Products	Toner	412-1786 168.00
Beroco Printer Products	Toner	105-1663 99.00
Beroco Printer Products	Toner	205-1816 493.00
Beroco Printer Products	Toner	105-1664 686.00
Total Beroco Printer Products		3,080.00
BestBlanks.com	Whit Mug	110-1787 134.33
Total BestBlanks.com		134.33
Biedsoe Automotive Service, Inc.	Labor 900-7	31.25
Biedsoe Automotive Service, Inc.	Tire Repair 600-15	15.00
Biedsoe Automotive Service, Inc.	Parts Band Trailer	135.65
Total Biedsoe Automotive Service, Inc.		181.90
Bowling Electric, Inc.	Capacitor	10.00
Bowling Electric, Inc.	Capacitor	13.00
Bowling Electric, Inc.	Motor	82.00
Bowling Electric, Inc.	Motor	109.50
Bowling Electric, Inc.	Hub, Motor	120.00

Board of Education	Check Preview Report	October 10, 2016
Flinn Scientific, Inc.	Science Supplies	107-1870 34.09
Total Flinn Scientific, Inc.		34.09
Follett School Solutions, Inc.	Books	205-1947 760.31
Follett School Solutions, Inc.	Books	406-1363 746.39
Follett School Solutions, Inc.	Nppls	408-1534 746.39
Follett School Solutions, Inc.	Books	403-1666 162.32
Follett School Solutions, Inc.	Books	403-1666 362.70
Follett School Solutions, Inc.	Books	105-1538 130.56
Follett School Solutions, Inc.	Books	403-0456 234.81
Total Follett School Solutions, Inc.		3,083.50
Forestry Suppliers Inc	Supplies	105-1630 861.32
Total Forestry Suppliers Inc		861.32
Franklin Covey	TLM Activity Guide	406-0408 14.17
Franklin Covey	7H Participation Kit 4.0	408-1943 371.01
Franklin Covey	Workshop Packet, Consultant Fees & Travel	404-1920 5,395.32
Franklin Covey	7H 4.0 Participation Kits	404-1919 2,851.04
Franklin Covey	LMT Coaching System	404-1919 4,950.00
Franklin Covey	Consultant Fee/Expenses	404-1919 2,635.42
Franklin Covey	Tax Credit	404-1919 0.00
Total Franklin Covey		16,216.96
Fulton High School	Entry Fee	105-1767 100.00
Total Fulton High School		100.00
Fun Express, LLC	Classroom Supplies	402-2062 63.89
Fun Express, LLC	Classroom Supplies	408-2124 28.34
Total Fun Express, LLC		92.23
Global Direct Parts	Acer Chrombook Touchpad Replacement	700-1931 32.03
Global Direct Parts	Acer Chrombook Touchpad Replacement	700-1948 31.79
Global Direct Parts	Acer chrome Touchpad Replacement	700-1933 31.79
Global Direct Parts	Acer Chrome Touchpad Replacement	700-1931 107.96
Global Direct Parts	Acer Chrome Touchpad Replacement	404-1639 31.79
Total Global Direct Parts		235.36
GoForth Express LLC	Shipping	15.25
Total GoForth Express LLC		15.25
Graves Menu Maker Foods	Culinary Supplies	110-1950 766.77

Board of Education	Check Preview Report	October 10, 2016
Bowling Electric, Inc.	Capacitor	13.00
Bowling Electric, Inc.	Capacitor, Aerokrol	25.50
Bowling Electric, Inc.	Capacitor, Fan Blade	49.50
Bowling Electric, Inc.	Motor, Aerokrol	72.75
Total Bowling Electric, Inc.		460.25
Breadboard Companion	Power Supply Kit	105-1634 195.00
Total Breadboard Companion		195.00
Bryan Cave, LLP	Legal Fees	245.68
Total Bryan Cave, LLP		245.68
Business Information Services	Analysis of Parcel Data	250.00
Total Business Information Services		250.00
Butcher Shop LLC	Meal	110-1624 139.42
Butcher Shop LLC	Class Fed Acol Lunch	700-2094 147.42
Total Butcher Shop LLC		286.84
Camdenton Steel Supply, Inc.	Strip HR	110-1689 870.87
Total Camdenton Steel Supply, Inc.		870.87
Caston Digital	Myon Reader	408-1737 3,475.00
Total Caston Digital		3,475.00
CARE Sales & Service	Scale Filter	900-1834 85.00
Total CARE Sales & Service		85.00
Carolina Biological Supply Co.	BIO Transpiration Kit	108-1799 78.76
Carolina Biological Supply Co.	Support Stand Owl Pellets	610-1581 103.10
Total Carolina Biological Supply Co.		181.86
Carson-Dellosa Publishing Co., Inc.	Graph Pocket Chart	402-1992 27.93
Total Carson-Dellosa Publishing Co., Inc.		27.93
CDW-G Computer Centers, Inc	Projector	700-1864 450.00
CDW-G Computer Centers, Inc	Makebot Replicator	700-1774 1,999.00
CDW-G Computer Centers, Inc	Projector	700-1527 584.51
CDW-G Computer Centers, Inc	Projectors	404-1747 900.00
Total CDW-G Computer Centers, Inc		3,933.51
Cengage Learning	American Government Text	108-2166 3,602.50
Total Cengage Learning		3,602.50
Central Armored Transport	Pick Up/Deliver Deposit 8/24-31/2016	60.00
Total Central Armored Transport		60.00

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Total Kroger - Hawthorn			129.77
Kroger - High School	PD items	105-1703	59.85
Kroger - High School	Science Project supplies	107-1588	11.80
Total Kroger - High School			71.68
Kroger - Middle School	HS LS	410-1830	30.80
Kroger - Middle School	ORIS	410-1558	67.59
Kroger - Middle School	MS LS	410-1696	49.33
Kroger - Middle School	ORIS	410-1670	23.19
Total Kroger - Middle School			170.91
Krueger, Teri	Dance/Cheer Choreography	873-2008	750.00
Total Krueger, Teri			750.00
L&B Electronics	Portable radios	406-1504	550.00
L&B Electronics	Portable radios	700-2031	400.00
Total L&B Electronics			950.00
Lake of the Ozarks Woodcarving Club	Materials for Comm Ed class		90.00
Total Lake of the Ozarks Woodcarving Club			90.00
Lake Printing Company	Strategic planning posters	700-1806	152.00
Lake Printing Company	Fall Sports guide	412-1466	5,816.00
Total Lake Printing Company			5,968.00
Lake Regional Occupational Medicine	Bus driver physical		250.00
Total Lake Regional Occupational Medicine			250.00
Lake Winlectric	Parts		14.26
Lake Winlectric	Parts	110-1843	299.78
Total Lake Winlectric			314.04
Lake Winsupply	Parts for DW Rm 60		58.80
Lake Winsupply	Parts	800-1749	2,019.19
Lake Winsupply	Toilet seats	800-1672	256.20
Lake Winsupply	Copper tubing		56.46
Total Lake Winsupply			2,390.67
Lakeside Office Supply	Appt book, yellow and glossy paper	412-1368	64.56
Total Lakeside Office Supply			64.56
Lane, Jared	Security - FB	873-1792	80.00
Lane, Jared	Security - VB	873-1970	80.00
Total Lane, Jared			160.00

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Graves Menu Maker Foods	Culinary Supplies	110-1950	467.22
Graves Menu Maker Foods	Culinary Supplies	110-1950	590.18
Graves Menu Maker Foods	Credit	110-1950	(14.27)
Total Graves Menu Maker Foods			1,003.13
Greater Ozarks	BrightBytes Software	700-1862	8,600.00
Total Greater Ozarks			8,600.00
Hagen Vacuum	Vacuum Supplies	800-1866	2,174.92
Total Hagen Vacuum			2,174.92
Happy Chef Uniforms	Chef Shirts	850-1656	563.09
Total Happy Chef Uniforms			563.09
Heinemann	Math Resources	404-1169	86.90
Total Heinemann			86.90
Helas High School	Tournament Entry Fee	873-1845	100.00
Total Helias High School			100.00
Hermitage High School	Entry Fee Cross Country	105-1768	100.00
Total Hermitage High School			100.00
Hillyard - Maint	Maintenance supplies	800-1540	7,934.65
Total Hillyard - Maint			7,934.65
Hummert International	Supplies	110-1370	880.58
Total Hummert International			880.58
IDVile	ID Maker	700-1720	5,750.51
IDVile	ID Maker	700-1720	500.00
IDVile	ID Maker	700-1727	1,000.00
Total IDVile			7,250.51
Imprint Enterprises	Label Printer	900-1732	354.00
Total Imprint Enterprises			354.00
Insight Replay	Encoder	105-1388	325.00
Total Insight Replay			325.00
Internal Revenue Service	941 - 1099		5,247.56
Total Internal Revenue Service			5,247.56
International Data Evaluation Centre	IDEC set up & teacher data FY17	700-1713	1,150.00
Total International Data Evaluation Centre			1,150.00
IPA Educational Supplies	Classroom Supplies	406-0498	96.63
IPA Educational Supplies	Classroom Supplies	404-0416	49.51

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Lebanon High School	HS/MS XC fee	105-1808	100.00
Total Lebanon High School			100.00
Lowe's	Faucets	800-1180	307.80
Total Lowe's			307.80
MailFinance	09-Oct-16 to 08-Jan-17		622.77
Total MailFinance			622.77
Mardel, Inc.	Classroom supplies	408-0251	82.30
Total Mardel, Inc.			82.30
Marshall, Sarah	Official/Mileage - VB	873-2042	188.80
Total Marshall, Sarah			188.80
Marshfield R-1 School District	Girls Golf district tourm lunch	873-2037	20.00
Total Marshfield R-1 School District			20.00
MASL	Book marks, posters	404-0443	43.80
MASL	Book marks, spine labels, DVD	408-1533	73.65
Total MASL			117.45
MaxiAids	Gloves	410-1147	23.97
Total MaxiAids			23.97
McClelland, Christopher J	Official/Mileage - FB	873-1902	99.00
Total McClelland, Christopher J			99.00
MCDHH	GHome - 2016 Conference	410-1678	160.00
MCDHH	KCleary - 2016 Conference	410-1679	160.00
Total MCDHH			320.00
McGraw-Hill Education, Inc.	Signature reading level G	105-1347	381.54
Total McGraw-Hill Education, Inc.			381.54
Medco	Eco-flex purple	873-1850	423.80
Medco	Purple tape	873-1443	42.35
Total Medco			466.15
Melendez, Hector	Official/Mileage - Soccer	873-2041	109.00
Total Melendez, Hector			109.00
Menards	Stock item	110-1918	2,434.21
Menards	Tool chest and cabinet	110-1918	720.00
Menards	Tool chest and cabinet	110-1918	720.00
Menards	Return	110-1918	(720.00)

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
IPA Educational Supplies	Classroom Supplies	402-0189	150.00
IPA Educational Supplies	Classroom Supplies	402-0226	50.00
Total IPA Educational Supplies			200.00
Jacks Sporting Goods	Supplies		25.56
Jacks Sporting Goods	Tape, Foam Tape, etc		36.54
Jacks Sporting Goods	Supplies		156.23
Jacks Sporting Goods	Supplies		10.62
Jacks Sporting Goods	Supplies		6.29
Jacks Sporting Goods	PVC		12.40
Jacks Sporting Goods	Supplies		6.98
Jacks Sporting Goods	Supplies		11.84
Jacks Sporting Goods	Supplies		5.99
Jacks Sporting Goods	Casters		23.92
Jacks Sporting Goods	Nuts, Bolts, Caulk		62.59
Jacks Sporting Goods	Plugs		22.05
Jacks Sporting Goods	HIVE		14.52
Jacks Sporting Goods	Plumbing Supplies, Caulk		34.12
Jacks Sporting Goods	Nuts, Bolts, Cleaner		34.07
Jacks Sporting Goods	Collar Storm		9.79
Jacks Sporting Goods	Brace, Drill Bit		15.97
Jacks Sporting Goods	tools		15.99
Jacks Sporting Goods	Pipe, Insulation		3.48
Jacks Sporting Goods	Plumbing Supplies, Fasteners		5.76
Jacks Sporting Goods	Supplies		76.68
Jacks Sporting Goods	Supplies		7.77
Jacks Sporting Goods	Supplies		6.69
Jacks Sporting Goods	Supplies		110.39
Jacks Sporting Goods	Epoxy Putty		5.69
Jacks Sporting Goods	Supplies		6.99
Jacks Sporting Goods	Nuts, Bolts		3.36
Jacks Sporting Goods	Plumbing Supplies		129.99
Jacks Sporting Goods	Plumbing Supplies		31.16
Jacks Sporting Goods	Safety Glasses		18.99

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Total Menards			3,154.21
M-F Athletic Company	Cross country numbers	105-1908	189.00
Total M-F Athletic Company			189.00
Midwest Computech	VLANs	700-0988	3,600.00
Total Midwest Computech			3,600.00
Midwest Sheet Music	Music	105-1380	356.50
Total Midwest Sheet Music			356.50
Midwest Technology Products	Supplies	205-1155	1,139.04
Total Midwest Technology Products			1,139.04
Miesner, Jared	Official - FB	873-1776	85.00
Total Miesner, Jared			85.00
Mills, Amy J	Mileage		207.74
Total Mills, Amy J			207.74
Missouri Bell Telecom	OBE phone & network issues		225.00
Missouri Bell Telecom	Hawthorn - repair		168.00
Missouri Bell Telecom	Repaired IW to Hawthorn		95.00
Missouri Bell Telecom	Hawthorn repair x454		65.00
Missouri Bell Telecom	New MS x594		65.00
Total Missouri Bell Telecom			618.00
Missouri Dept of Agriculture	Jeff Kitchen	110-2231	40.00
Total Missouri Dept of Agriculture			40.00
MO Dept of Natural Resources	Shelter Res 10/6/16	410-1932	45.00
Total MO Dept of Natural Resources			45.00
Monett R-1 School District	Boys swimming & diving	873-0871	110.00
Total Monett R-1 School District			110.00
Morgan, Gale A	Fingerprint reimbursement		44.60
Total Morgan, Gale A			44.60
Mr. McCheezy	Pizza	105-1790	77.93
Mr. McCheezy	Pizza	550-1186	68.84
Total Mr. McCheezy			146.77
MSCA	CWimes - 2016 MSCA	110-2110	145.00
Total MSCA			145.00
MU Assessment Resource Center	CNA Student Manual	110-1114	1,378.79
Total MU Assessment Resource Center			1,378.79

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Jacks Sporting Goods	Supplies		30.24
Jacks Sporting Goods	Supplies		23.99
Jacks Sporting Goods	Plumbing Supplies		12.47
Jacks Sporting Goods	Credit		(3.25)
Jacks Sporting Goods	Nuts, Bolts		20.28
Jacks Sporting Goods	Nuts, Bolts		3.15
Jacks Sporting Goods	Supplies		39.56
Jacks Sporting Goods	Nuts, Bolts		7.12
Jacks Sporting Goods	Supplies	105-1237	59.84
Jacks Sporting Goods	Supplies	105-1237	183.89
Jacks Sporting Goods	Supplies	110-1897	450.00
Jacks Sporting Goods	Supplies	205-1949	339.10
Total Jacks Sporting Goods			2,096.52
John Deere Financial	Hardware	110-2149	10.49
John Deere Financial	Feed/Supplies	110-2150	54.50
John Deere Financial	Supplies	110-2149	74.39
Total John Deere Financial			139.38
Johnny Mac	Basketball Rack	105-1304	1,283.00
Total Johnny Mac			1,283.00
Jostens		873-2104	35,946.69
Total Jostens			35,946.69
keeth, Kristopher	Security - HS FB	873-1795	80.00
Total keeth, Kristopher			80.00
Kensinger, Ryan L	Fingerprint reimbursement		43.05
Total Kensinger, Ryan L			43.05
Key Sport Shop, Inc	PE Supplies	105-1909	1,176.00
Total Key Sport Shop, Inc			1,176.00
Kizire, Caleb	Official - FB	873-2057	63.00
Total Kizire, Caleb			63.00
Kroger - Admin	OJ	700-1542	1.50
Total Kroger - Admin			1.50
Kroger - Hawthorn	Title I PI	403-1851	91.82
Kroger - Hawthorn	Tax forgiveness	403-1851	(9.93)
Kroger - Hawthorn	Title I PI	403-1667	41.88

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Quill	Cork board	205-1821	29.69
Quill	Maple trimmer	105-1844	160.64
Quill	Envelopes	105-1520	226.80
Quill	Supplies	105-1124	116.62
Quill	Supplies	105-1124	3,091.13
Quill	Surge protector	105-1124	50.84
Quill	Yellow ink	410-1377	284.39
Quill	Gloves, label tape	110-1194	49.46
Quill	Easel pad	105-0253	107.97
Quill	Supplies	105-1562	318.97
Quill	Batteries	105-1562	19.36
Quill	Roll paper	105-1884	73.79
Quill	Label tape	110-1194	25.99
Quill	Straight edge	110-1194	44.97
Quill	T Square	110-1194	32.99
Quill	Mesh 4 tier letter tray	110-1194	21.99
Quill	Laminating sheets	410-1381	19.42
Quill	Supplies	410-1381	275.01
Quill	Self inking stamp	410-1300	24.88
Quill	USB	110-1528	125.93
Quill	Cork board	105-1401	58.99
Quill	Refund	402-0542	(149.94)
Quill	Safety vest	205-1631	16.53
Quill	Organizer	105-1401	449.97
Quill	Tables	105-1401	353.98
Quill	Stapler	406-1662	4.49
Quill	Supplies	406-1662	282.01
Quill	Label maker	110-1194	59.99
Total Quill			9,309.50
Realtyworks	Real Care Babes	105-1519	1,472.90
Total Realtyworks			1,472.90
Redfield Golf Course, LLC	Golf tournament	873-2065	132.00
Total Redfield Golf Course, LLC			132.00
Redick, Jason	Official - FB	873-2047	65.00

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Munholland, Gene	Official - FB	873-2046	65.00
Total Munholland, Gene			65.00
Musician's Friend	Instrument stand	404-1315	1,049.00
Total Musician's Friend			1,049.00
Nasco	Balsa bridge clarm pk	205-1403	237.64
Total Nasco			237.64
NASSP	NHS Membership	105-2069	385.00
Total NASSP			385.00
National Fastener Corp.	Shop		288.47
Total National Fastener Corp.			288.47
Neal, Ryan T	M league - SMCCA meeting		54.52
Total Neal, Ryan T			54.52
Nichols, Linda	Official/Mileage - VB	873-2056	109.00
Total Nichols, Linda			109.00
Noel, Rodney	Official - FB	873-1779	85.00
Total Noel, Rodney			85.00
Noel, Rodney	Official - FB	873-2044	65.00
Total Noel, Rodney			150.00
Norcostco	Drama supplies	105-1647	249.50
Total Norcostco			249.50
O'Reilly Auto Parts	Motor oil		4.29
O'Reilly Auto Parts			4.29
O'Reilly Auto Parts	Spray paint		13.98
O'Reilly Auto Parts			13.98
O'Reilly Auto Parts	Shop		15.05
O'Reilly Auto Parts			15.05
O'Reilly Auto Parts	Penetrant		5.99
O'Reilly Auto Parts			5.99
O'Reilly Auto Parts	Sensor		50.64
O'Reilly Auto Parts			50.64
O'Reilly Auto Parts	Wiper blade		60.76
O'Reilly Auto Parts			60.76
O'Reilly Auto Parts	Stoplight sw		9.73
O'Reilly Auto Parts			9.73
O'Reilly Auto Parts	Connector plate		27.18
O'Reilly Auto Parts			27.18
O'Reilly Auto Parts	Hose tee		4.99
O'Reilly Auto Parts			4.99
Total O'Reilly Auto Parts			192.61
Osborn, Karen	M league - Health Index meeting		15.98
Total Osborn, Karen			15.98
Ozark Breads, Inc.	Breakfast bar	108-1996	228.00
Ozark Breads, Inc.			228.00
Ozark Breads, Inc.	Lunches - \$10 Gratuity	000-1089	79.43
Ozark Breads, Inc.			79.43
Total Ozark Breads, Inc.			307.43

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Total Redick, Jason			65.00
Reeves, Christopher D	Plant Extract	105-1236	180.00
Reeves, Christopher D			180.00
Reeves, Christopher D	Marine Biology Concession	873-1896	89.75
Reeves, Christopher D			89.75
Reeves, Christopher D	Marine Biology Concession	873-1976	143.38
Reeves, Christopher D			143.38
Total Reeves, Christopher D			413.33
Results Advertising, Inc.	Shirt	403-1863	14.00
Results Advertising, Inc.			14.00
Results Advertising, Inc.	Shirts	873-1900	150.05
Results Advertising, Inc.			150.05
Total Results Advertising, Inc.			164.05
Revolving	10554 - Title Transfer	700-2083	11.00
Revolving			11.00
Revolving	10555 - Lunch refund		37.30
Revolving			37.30
Revolving	10556 - Lunch refund		26.95
Revolving			26.95
Revolving	10557 - Refund Comm Ed		45.00
Revolving			45.00
Revolving	10558 - Refund Comm Ed		40.00
Revolving			40.00
Revolving	10560 - ARussell	110-1020	12.00
Revolving			12.00
Revolving	10560 - JMiles	110-0911	12.00
Revolving			12.00
Revolving	10561 - Lunch refund		20.00
Revolving			20.00
Total Revolving			204.25
Richey, Kirk	Sen or night		21.50
Richey, Kirk			21.50
Ridge Excavation, LLC	Haul 4 loads		280.00
Ridge Excavation, LLC			280.00
Total Ridge Excavation, LLC			280.00
Rochester 100 Inc	Folders	403-1698	375.00
Rochester 100 Inc			375.00
Total Rochester 100 Inc			375.00
Roettgen, Tim	Supplies		109.00
Roettgen, Tim			109.00
Total Roettgen, Tim			109.00
Rosenbaum, Jacob	Official - FB	873-2040	80.00
Rosenbaum, Jacob			80.00
Total Rosenbaum, Jacob			80.00
RPDC-Heart of MO	Registration - Skankier	410-1567	50.00
RPDC-Heart of MO			50.00
RPDC-Heart of MO	Registration - Rikempier	410-1681	50.00
RPDC-Heart of MO			50.00
RPDC-Heart of MO	Reg - Blahston, JMGuire, PSpencer, T'voss	410-1650	200.00
RPDC-Heart of MO			200.00
Total RPDC-Heart of MO			300.00
S&S Activewear	Shirts	110-1507	36.85
S&S Activewear			36.85
S&S Activewear	TShirts	110-1655	6.20
S&S Activewear			6.20
Total S&S Activewear			43.05

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Ozark Flag Distributors, LLC	US Flag	105-1666	65.39
Ozark Flag Distributors, LLC			65.39
Ozarks Coca-Cola - 2015186	Concessions	205-1603	737.79
Ozarks Coca-Cola - 2015186			737.79
Ozarks Coca-Cola - 2015186	Concessions		737.79
Ozarks Coca-Cola - 2015186			737.79
Ozarks Coca-Cola - 2048564	Soft drinks		67.97
Ozarks Coca-Cola - 2048564			67.97
Ozarks Coca-Cola - 7000984	Concessions		573.85
Ozarks Coca-Cola - 7000984			573.85
Ozarks Coca-Cola - 7000984	Concessions		881.84
Ozarks Coca-Cola - 7000984			881.84
Total Ozarks Coca-Cola - 7000984			1,455.69
Ozarks Coca-Cola - 7001380	Concessions		428.75
Ozarks Coca-Cola - 7001380			428.75
Ozarks Coca-Cola - 7001380	Concessions		573.85
Ozarks Coca-Cola - 7001380			573.85
Total Ozarks Coca-Cola - 7001380			1,002.60
Page, Bud	Official/Mileage - FB	873-2045	90.60
Page, Bud			90.60
Total Page, Bud			90.60
Palos Sports	Keyed Combo	873-1445	189.90
Palos Sports			189.90
Palos Sports	Square In the Air Game set	105-0169	1,599.94
Palos Sports			1,599.94
Total Palos Sports			1,789.84
Parker, Debbie	M league		196.46
Parker, Debbie			196.46
Total Parker, Debbie			196.46
Pearson Clinical Assessment	Refund freight & handling	805-0606	(76.57)
Pearson Clinical Assessment			(76.57)
Pearson Clinical Assessment	Scoring Subscription	805-0606	125.00
Pearson Clinical Assessment			125.00
Pearson Clinical Assessment	Shipping charges	805-0606	107.31
Pearson Clinical Assessment			107.31
Total Pearson Clinical Assessment			155.74
Pearson Education	Common core	107-1301	2,046.50
Pearson Education			2,046.50
Total Pearson Education			2,046.50
Pearson, Byron	Official - FB	873-1883	65.00
Pearson, Byron			65.00
Pearson, Byron	Official/Mileage - FB	873-1984	144.00
Pearson, Byron			144.00
Total Pearson, Byron			209.00
Penner, Sandy	Official/Mileage - VB	873-1955	114.40
Penner, Sandy			114.40
Total Penner, Sandy			114.40
Peterbilt of Springfield	Fluid		31.80
Peterbilt of Springfield			31.80
Peterbilt of Springfield	Professional services		552.75
Peterbilt of Springfield			552.75
Total Peterbilt of Springfield			584.55
Phillips, McElyea, Carpenter &			552.75
Phillips, McElyea, Carpenter &			552.75

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Total S&S Activewear			1,779.45
Saint Joe Distributing	MS Concessions	873-1529	291.77
Saint Joe Distributing			291.77
Saint Joe Distributing	HS Concessions	873-1280	1,258.91
Saint Joe Distributing			1,258.91
Total Saint Joe Distributing			1,550.68
Sakalaris Ford Lincoln Of Camdenton	Seal		8.75
Sakalaris Ford Lincoln Of Camdenton			8.75
Total Sakalaris Ford Lincoln Of Camdenton			8.75
Sam Casey	MS Piano tuning	205-1497	190.00
Sam Casey			190.00
Total Sam Casey			190.00
Samaco Supply	Locks & keys	205-15356	333.06
Samaco Supply			333.06
Total Samaco Supply			333.06
Sansom, Richard	Security - HS FB	873-1791	80.00
Sansom, Richard			80.00
Total Sansom, Richard			80.00
Save A Lot - Camdenton	HS LS	410-2123	21.83
Save A Lot - Camdenton			21.83
Total Save A Lot - Camdenton			21.83
Schepers Int'l Truck Center, Inc.	Bus parts		146.43
Schepers Int'l Truck Center, Inc.			146.43
Schepers Int'l Truck Center, Inc.	Bus parts		82.44
Schepers Int'l Truck Center, Inc.			82.44
Schepers Int'l Truck Center, Inc.	Relay		48.14
Schepers Int'l Truck Center, Inc.			48.14
Schepers Int'l Truck Center, Inc.	Credit		(97.62)
Schepers Int'l Truck Center, Inc.			(97.62)
Schepers Int'l Truck Center, Inc.	Glass		48.81
Schepers Int'l Truck Center, Inc.			48.81
Schepers Int'l Truck Center, Inc.	Brace skirt		187.09
Schepers Int'l Truck Center, Inc.			187.09
Schepers Int'l Truck Center, Inc.	Bus parts		198.97
Schepers Int'l Truck Center, Inc.			198.97
Schepers Int'l Truck Center, Inc.	Credit		(7.22)
Schepers Int'l Truck Center, Inc.			(7.22)
Schepers Int'l Truck Center, Inc.	Window latch		58.05
Schepers Int'l Truck Center, Inc.			58.05
Schepers Int'l Truck Center, Inc.	Cable		134.20
Schepers Int'l Truck Center, Inc.			134.20
Schepers Int'l Truck Center, Inc.	Light		9.91
Schepers Int'l Truck Center, Inc.			9.91
Schepers Int'l Truck Center, Inc.	Bus parts		234.51
Schepers Int'l Truck Center, Inc.			234.51
Schepers Int'l Truck Center, Inc.	Senior & switch		237.76
Schepers Int'l Truck Center, Inc.			237.76
Schepers Int'l Truck Center, Inc.	Cable, light		30.33
Schepers Int'l Truck Center, Inc.			30.33
Schepers Int'l Truck Center, Inc.	Bus parts		403.16
Schepers Int'l Truck Center, Inc.			403.16
Schepers Int'l Truck Center, Inc.	Bulb		48.80
Schepers Int'l Truck Center, Inc.			48.80
Schepers Int'l Truck Center, Inc.	Seat back		278.76
Schepers Int'l Truck Center, Inc.			278.76
Schepers Int'l Truck Center, Inc.	Repair		131.70
Schepers Int'l Truck Center, Inc.			131.70
Schepers Int'l Truck Center, Inc.	Glass repair kit		60.76
Schepers Int'l Truck Center, Inc.			60.76
Total Schepers Int'l Truck Center, Inc.			575.00

Board of Education	Check Preview Report	October 10, 2016	October 10, 2016
Phoenix Home Care	Services rendered	410-1745	853.65
Phoenix Home Care			853.65
Total Phoenix Home Care			853.65
Pocket Nurse	Gait transfer belt	110-1559	92.05
Pocket Nurse			92.05
Total Pocket Nurse			92.05
Pom Express	Purple and gold Poms	873-0850	344.00
Pom Express			344.00
Total Pom Express			344.00
Prairie Fire Coffee Roasters	Coffee		63.75
Prairie Fire Coffee Roasters			63.75
Prairie Fire Coffee Roasters	Coffee	107-1111	44.80
Prairie Fire Coffee Roasters			44.80
Prairie Fire Coffee Roasters	Coffee		85.80
Prairie Fire Coffee Roasters			85.80
Prairie Fire Coffee Roasters	Coffee	105-1079	181.35
Prairie Fire Coffee Roasters			181.35
Prairie Fire Coffee Roasters	Coffee		150.00
Prairie Fire Coffee Roasters			150.00
Total Prairie Fire Coffee Roasters			611.80
Project Lead the Way Inc	Supplies	105-1633	250.55
Project Lead the Way Inc			250.55
Total Project Lead the Way Inc			250.55
Pryor, John	Security - HS Softball	873-1789	80.00
Pryor, John			80.00
Total Pryor, John			

Board of Education	Check Preview Report	October 10, 2016
Trandum, Teresa D	Fingerprint reimbursement	43.05
Total Trandum, Teresa D		43.05
Tryon, Tiffany J	Fingerprint reimbursement	43.05
Total Tryon, Tiffany J		43.05
Turnitin, LLC	Subscription	108-1825 6,198.94
Total Turnitin, LLC		6,198.94
Tuxedo Wholesaler - MUR C/R-11	Coats, pants, vests, tie	105-1707 191.16
Tuxedo Wholesaler - MUR C/R-11	White shirts	105-1706 543.00
Tuxedo Wholesaler - MUR C/R-11	Rental	105-1706 975.00
Total Tuxedo Wholesaler - MUR C/R-11		1,709.16
ULINE	Wrap around glasses	110-2032 130.12
Total ULINE		130.12
UniFirst Corp - 353954	Uniforms	87.11
UniFirst Corp - 353954	Uniforms	95.34
UniFirst Corp - 353954	Uniforms	85.17
UniFirst Corp - 353954	Uniforms	88.37
Total UniFirst Corp - 353954		355.99
Universal Cheerleaders Association	Balance	105-0648 470.00
Total Universal Cheerleaders Association		470.00
US Games	Renewal - 13 months	205-1910 149.00
Total US Games		149.00
VanHook, Nataja S	Fingerprint reimbursement	43.05
Total VanHook, Nataja S		43.05
Vansyc, Chanel D	Fingerprint reimbursement	43.05
Total Vansyc, Chanel D		43.05
Varner, Michael W	Travel Mileage	93.46
Total Varner, Michael W		93.46
Varsity Spirit Fashions	Dance uniforms	105-0688 1,667.35
Total Varsity Spirit Fashions		1,667.35
Walker, Austin B	First Aid & Supplies	60.46
Walker, Austin B	FB team snack	74.54
Total Walker, Austin B		135.00
Walker, Cole R	Classroom supplies	158.52
Total Walker, Cole R		158.52

Board of Education	Check Preview Report	October 10, 2016
Scheppers Int'l Truck Center, Inc.	Regulator	62.46
Scheppers Int'l Truck Center, Inc.	Route changer	170.80
Scheppers Int'l Truck Center, Inc.	Bus parts	104.44
Scheppers Int'l Truck Center, Inc.	Truck step	233.03
Scheppers Int'l Truck Center, Inc.	Lock box	179.70
Scheppers Int'l Truck Center, Inc.	Bus parts	1,021.49
Scheppers Int'l Truck Center, Inc.	Cones	153.48
Scheppers Int'l Truck Center, Inc.	Bus parts	270.08
Total Scheppers Int'l Truck Center, Inc.		5,005.46
Schiering, Joseph	Security - HS FB	873-1794 80.00
Total Schiering, Joseph		80.00
Schillers	Banner material	110-1746 420.27
Total Schillers		420.27
Scholastic Inc.	Additional magazines	406-0482 28.88
Scholastic Inc.	Books	402-1262 230.99
Total Scholastic Inc.		259.87
Scholastic Library Publishing	Freedomfix new schools	404-0623 546.00
Total Scholastic Library Publishing		546.00
Scholastic Teaching Resources	Upfront Magazines	105-2250 263.67
Total Scholastic Teaching Resources		263.67
School Nurse Supply, Inc.	Band-aids, Otoscope	550-1731 74.05
Total School Nurse Supply, Inc.		74.05
School Nutrition Association	Renewal - DMashek	10.00
Total School Nutrition Association		10.00
School Specialty	Sketchbooks	205-1905 77.00
School Specialty	Royal Brush multi	105-2074 98.00
School Specialty	Art supplies	205-1906 214.28
School Specialty	Supplies	403-2186 508.63
School Specialty	Supplies	402-1740 50.27
Total School Specialty		948.18
Schwartz, Michael	Official - VB	873-1971 80.00
Total Schwartz, Michael		80.00
Seaton, Dee	Nuts & bolts	10.97
Total Seaton, Dee		10.97

Board of Education	Check Preview Report	October 10, 2016
Wall, Anne	Mileage	78.72
Total Wall, Anne		78.72
Wal-Mart - Admin.	Supplies	700-1682 99.48
Wal-Mart - Admin.	Supplies	700-1542 33.90
Wal-Mart - Admin.	Supplies	700-1683 95.05
Wal-Mart - Admin.	Supplies	550-1739 235.62
Total Wal-Mart - Admin.		464.05
Wal-Mart - Dogwood	Office supplies	412-1467 11.85
Wal-Mart - Dogwood	Classroom supplies	402-0313 82.96
Wal-Mart - Dogwood	Office Supplies	412-1467 87.85
Wal-Mart - Dogwood	Office supplies	412-1467 24.88
Wal-Mart - Dogwood	Supplies	402-1893 209.52
Wal-Mart - Dogwood	Looking Good items	412-1893 205.64
Wal-Mart - Dogwood	Misc. supplies	402-1898 78.95
Wal-Mart - Dogwood	Looking Good clothing	412-1944 119.00
Wal-Mart - Dogwood	Sketch books, markers	402-1899 65.23
Wal-Mart - Dogwood	Supplies	402-1994 36.81
Wal-Mart - Dogwood	Ribbon, trim	412-1892 20.20
Wal-Mart - Dogwood	Fabric, etc.	412-1892 51.58
Wal-Mart - Dogwood	Misc. supplies	402-0190 74.99
Wal-Mart - Dogwood	Misc.	402-0320 81.07
Wal-Mart - Dogwood	Misc.	402-1014 77.28
Wal-Mart - Dogwood	Return	402-1014 (7.36)
Wal-Mart - Dogwood	Misc.	402-1014 114.41
Wal-Mart - Dogwood	Misc.	402-0355 147.80
Total Wal-Mart - Dogwood		1,488.76
Wal-Mart - Hurricane Deck	Supplies	408-0252 73.65
Wal-Mart - Hurricane Deck	Supplies	408-0356 51.07
Total Wal-Mart - Hurricane Deck		124.72
Wal-Mart - Main.	Supplies	800-1326 108.36
Wal-Mart - Main.	Water and office supplies	800-1181 55.10
Total Wal-Mart - Main.		163.46
Wayfair	Bean bags, tables	403-0627 884.62
Total Wayfair		884.62

Board of Education	Check Preview Report	October 10, 2016
SFS Pac	Sanitation & Safety Service	1,326.96
SFS Pac	Sanitation & Safety Service	1,326.96
SFS Pac	Sanitation & Safety Service	106.02
SFS Pac	Credit	(108.02)
Total SFS Pac		2,653.92
Shewmaker Auto Parts	Bus parts	3.50
Shewmaker Auto Parts	Headlight bulb	7.00
Shewmaker Auto Parts	Headlight	3.50
Shewmaker Auto Parts	Bus supplies	46.40
Total Shewmaker Auto Parts		60.40
Simons, Eddie	Official/Mileage - Softball	873-1775 128.00
Simons, Eddie	Official/Mileage - Softball	873-1810 128.00
Simons, Eddie	Official/Mileage - Softball	873-2020 128.00
Total Simons, Eddie		384.00
SMSOA	Scheduling fees 16-17	873-2192 250.00
Total SMSOA		250.00
Smith Harwood Lumber LLC	Red Oak & Walnut	105-1622 227.75
Total Smith Harwood Lumber LLC		227.75
Smith Paper & Janitor Supply	Supplies	687.00
Total Smith Paper & Janitor Supply		687.00
Smith-Cotton High School	Golf Tournament	873-1595 150.00
Total Smith-Cotton High School		150.00
Springfield Public Schools	Ozark Invitational Swim Meet	873-2015 150.00
Springfield Public Schools	Kickapoo - Boys Tennis Tournament	873-2014 100.00
Total Springfield Public Schools		250.00
Stage Accents	Large vest	105-1651 661.59
Stage Accents	Vest	105-1651 244.40
Total Stage Accents		906.17
STAM	Membership - Tom Martin	105-1991 160.00
STAM	Membership - Angie Faoro	105-1991 160.00
Total STAM		320.00
Staples Advantage	Calculator ribbon	850-1091 0.89
Total Staples Advantage		0.89
Stoelting, Danny	FCA & Science club	101.94

Board of Education	Check Preview Report	October 10, 2016
Waynesville High School	VB Tournament	873-1554 125.00
Total Waynesville High School		125.00
West Music	Posters	408-0162 72.00
Total West Music		72.00
West, Trey	Official - FB	873-2064 80.00
Total West, Trey		80.00
Whiteman, Mary	Official/Mileage - MS VB	873-2063 100.00
Total Whiteman, Mary		100.00
Whitney, Melinda	A+ Awards	50.00
Whitney, Melinda	Misc. items	37.30
Whitney, Melinda	Mileage - A+ & Finan Aid meetings	150.40
Total Whitney, Melinda		237.70
Whittaker, Carolina M	Travel	72.15
Total Whittaker, Carolina M		72.15
Wiencken, Adam	Fall marching Final Payment	105-2361 2,000.00
Total Wiencken, Adam		2,000.00
William Pitts Music	Final Marching Band Arrangement	105-2360 5,500.00
Total William Pitts Music		5,500.00
William V. Macgill & Co.	Clinic supplies	550-1730 65.56
Total William V. Macgill & Co.		65.56
Williams, Chris	Security - HS FB	873-1797 80.00
Williams, Chris	Security - HS Softball	873-1798 80.00
Williams, Chris	Security - VB Security	873-1969 80.00
Total Williams, Chris		240.00
Williams, Dana	Official - FB	873-1780 85.00
Total Williams, Dana		85.00
Wilmes, Cassie M	Materials reimbursement	60.00
Total Wilmes, Cassie M		60.00
Zabala, Karmen R	Fingerprint reimbursement	43.05
Total Zabala, Karmen R		43.05
Zep Manufacturing Co.	Shop	405.66
Total Zep Manufacturing Co.		405.66
Grand Total		241,955.15

Board of Education	Check Preview Report	October 10, 2016
Total Stoelting, Danny		101.94
Stoncrest Book and Toys	Books	205-1600 274.13
Stoncrest Book and Toys	Books	000-1995 253.88
Stoncrest Book and Toys	Books	105-0995 191.08
Stoncrest Book and Toys	Books	205-1904 312.58
Total Stoncrest Book and Toys		752.07
Student Aid Administrators, Inc.	Services rendered	110-0712 445.00
Total Student Aid Administrators, Inc.		445.00
Studies Weekly	MO Comm & Science	406-1472 785.40
Total Studies Weekly		785.40
Summit Business Systems	10/09/2016 to 01/08/2017	249.00
Total Summit Business Systems		249.00
Super Duper Publications	Teaching items	410-0814 244.40
Total Super Duper Publications		244.40
SW Missouri Football Official Assn	2016 Assigning Fees	873-2076 75.00
Total SW Missouri Football Official Assn		75.00
Teacher Innovations, Inc.	Subscription	105-2345 410.40
Total Teacher Innovations, Inc.		410.40
Tennis Warehouse	TShirts	873-1610 115.43
Total Tennis Warehouse		115.43
The Shirt Shop	Additional shirts	105-15247 53.95
The Shirt Shop	MS Band shirts	205-2002 761.25
Total The Shirt Shop		815.20
The Sign Source	Redo room signs	403-2404 57.78
Total The Sign Source		57.78
Thomeczek & Brink, LLC	Professional services	235.00
Total Thomeczek & Brink, LLC		235.00
Tim Krueger	Tech shirts	700-1935 854.93
Total Tim Krueger		854.93
Tomo Drug Testing	Employee screening	50.00
Total Tomo Drug Testing		50.00
Toops, Josh C	FFA supplies	43.00
Toops, Josh C	Paint	29.99
Total Toops, Josh C		72.99

Board of Education

P Card Payments

September 2016

Vendor Name	PO Number	Invoice Number	Invoice Description	Amount
CBOLO PCard	105-1644	Houzz Inc.	Wall Decal	27.44
CBOLO PCard	105-1645	All Posters.com	Poster	96.86
CBOLO PCard	105-1643	Dollar General	Purchases for Mentors	32.54
CBOLO PCard	105-1643	Dollar General	Purchases for Mentors	19.35
St. Louis Cardinals	105-1916	18984002	Cardinals Tickets	325.00
				501.19
CBOLO PCard	108-2571	Expedia	Renaissance Mobile AL	401.38
CBOLO PCard	108-2571	American Airlines	Airfare Renaissance Mobile AL	1,868.10
				2,269.48
Kognity	108-1296	652	Subscription	9,555.00
Kognity	108-1296	Fee	Intl currency conv fee	267.54
				9,822.54
WorldPoint	110-1120	5596516	AHA BLS Manual, DVD Set	493.76
Co-Mo Electric Cooperative Inc.		61772004	HDE Electric	7,128.86
Amazon.Com		Amazon Prime	Prime Membership	99.00
				7,721.62
CBOLO PCard		Sam's Club	Supplies	34.56
CBOLO PCard		Dierbergs	Food items	23.06
CBOLO PCard		Dierbergs	Food items	10.21
CBOLO PCard		Oriental Trading	Supplies	72.43
				140.26
National Restaurant Association	110-1829	9/7/16	ServSafe Exam Sheets	438.29
StateFoodSafety.com	110-1688	2027168	Food Handlers Course	160.00
				598.29
HiSET Vouchers MS-13Q	107-1524	ZBurton	Testing	95.00
HiSET Vouchers MS-13Q	107-1449	WBennett	Testing	95.00
HiSET Vouchers MS-13Q	107-1450	KHatmon	Testing	95.00
HiSET Vouchers MS-13Q	107-1451	ASmith	Testing	95.00
HiSET Vouchers MS-13Q	107-1452	AAllen	ReTest	7.00
HiSET Vouchers MS-13Q	107-1523	SCooper	Testing	95.00
HiSET Vouchers MS-13Q	107-1526	TSarabia	Testing	7.00
HiSET Vouchers MS-13Q	107-2179	ASmith	Refund	(50.00)
				439.00

Board of Education

P Card Payments

September 2016

Kroger - Admin	700-1177	Ref: 096396	New teacher meeting	25.14
Amazon.Com	700-1479	107-1134277-8063408	Books - Superintendents	81.81
Amazon.Com	550-1752	109-9109126-3564230	Lice combs	27.63
Staples	700-1494	9743125223	Whiteboard	1,261.70
				1,396.28
WCA Waste Corp. of America		003-0001023603	August - Campus trash	3,071.13
WCA Waste Corp. of America		003-0001024251	ORI - August	431.02
Laclede Electric Cooperative		7154601	High School	8,928.83
UPS		6X3421376	Shipping	36.66
CBOLO PCard	105-0854	Paypal	Petticoats	159.15
CBOLO PCard	105-0854	Paypal	Petticoats	205.20
MSHSAA	873-0119	17-W00687	AD Workshop	25.00
MSHSAA	105-0379	17-W00849	MSHSAA Registration	6,389.16
Summit Natural Gas of MO		2114531	HDE	119.97
UPS		6X3421346	Shipping	110.79
UPS		6X3421366	Shipping	92.55
				19,569.46
C Bolo P Card	404-1320	53218923	Classroom module	2,665.05
CBOLO PCard	404-1671	Wal-Mart	Chair	55.00
CBOLO PCard	404-1671	Staples	Documents	44.65
CBOLO PCard	404-1671	Lowe's	Classroom rugs	229.88
C Bolo P Card	404-2089	Teachers Pay Teach	LA Centers, Writing center	69.25
				3,063.83
MAESP	700-1328	00630	JDill - Membership renewal	285.00
CBOLO PCard	700-1441	Vista Print	Business Cards	16.85
				301.85
FIRST	106-2189	FIRST	Jr FLL Registration	525.00
CBOLO Comer	106-2188	Target	Supplies	136.81
CBOLO Comer	106-2188	Target	Supplies	31.00
CBOLO Comer	106-2092	Family Fireworks	Fireworks	245.00
				937.81
CBOLO PCard		Gaspers	Fuel	20.08
				20.08
				46,781.69

October 10, 2016

Account	Description	Amount	Balance
154-19	MHC Sewer	492.20	175.00
800-1824	Line	1,000.00	65.00
105-1380	Sheet music	90.00	154.00
105-1380	Sheet music	65.00	189.00
105-1380	Sheet music	218.00	407.00
2797.63	Total Midwest Sheet Music	3,610.00	169.20
172.38	Air filters	3,610.00	189.20
172.38	Midwest Supply Inc	189.00	0.00
873-2492	Office/VA - VB	2,744.10	32.10
177.00	Total Bridge reimbursement	190.00	32.10
177.00	Motor Parts	190.00	0.00
375.60	Office/VA - VB	319.32	88.68
375.60	parts	446.44	91.00
315.00	Reg - Advisor - 4 - Oct18-17, 2016	319.32	91.00
315.00	Receivers, transmitters, etc	44.20	46.80
341.00	Midwest School for the Deaf	1,704.00	1,999.00
873-2463	Midwest Sports Hall of Fame	397.74	3,396.74
873-2464	Table	239.87	3,636.61
500.00	Full page ad	1,339.81	4,976.42
852.60	Modern Robotics, Inc	479.44	5,455.86
852.60	Modern Robotics, Inc	438.84	5,894.70
250.00	Moore James S	37.99	6,272.69
18.99	Motor Fuel	1,385.55	7,658.24
483.56	Motor Fuel	10,669.99	18,328.23
322.85	September	12,134.83	6,193.40
492.10	Mr. Carl's Foods, L.C.	873.2403	5,320.16

Board of Education

Account	Description	Amount	Balance
800-1824	Total MESA	1,000.00	1,000.00
873-2337	Conf-DI: Mattern, Barbour, Heffelfe	90.00	910.00
873-2315	Office/MS FB	65.00	845.00
873-2315	Office/VA - VB	218.00	627.00
105-1649	Rights, royalties, rental	3,610.00	2,987.00
105-0840	Vent bottle wash	189.00	3,176.00
410-1585	Unique learning	2,744.10	5,920.10
108-2024	Class	190.00	6,110.10
108-2024	Class	190.00	6,300.10
108-2024	Class	319.32	6,619.42
110-2114	Registration Access 10005	1,704.00	8,323.42
110-1660	Supplies	397.74	8,721.16
110-1660	Supplies	239.87	8,961.03
110-1660	Supplies	1,339.81	10,300.84
110-1660	Supplies	479.44	10,780.28
110-1116	AS-Speaker	438.84	11,219.12
110-1116	Switch	37.99	11,257.11
700-1743	Light desktops	1,385.55	12,642.66
700-1743	Light desktops	10,669.99	23,312.65
873-2403	K-12 VB Tournament	12,134.83	11,177.82

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Account	Description	Amount	Balance
110-1939	Battery	82.34	11,095.48
110-1939	Return	19.99	11,215.47
110-1939	Return	1,747.00	12,962.47
110-1939	Spark plug	1.99	12,964.46
110-1939	Oil filter	6.38	12,970.84
110-1939	Oil filter	12.10	12,982.94
110-1939	Oil filter	31.48	13,014.42
110-1939	Oil filter	5.20	13,019.62
110-1939	Oil filter	6.69	13,026.31
110-1939	Oil filter	5.20	13,031.51
110-1939	Oil filter	19.38	13,050.89
110-1939	Cycle oil	9.99	13,060.88
110-1939	Spark plugs	27.11	13,087.99
110-1939	Red pan	4.56	13,092.55
110-1939	Distributor cap	18.99	13,111.54
110-1939	Relay, fan, fan stop	17.99	13,129.53
110-1939	contact let	20.58	13,150.11
110-1939	Copper plug	44.34	13,194.45
110-1939	Electrode	14.98	13,209.43
110-1939	Enamel paint	5.99	13,215.42
110-1939	Antiball	63.35	13,278.77
110-1939	Reposition	798.40	14,077.17
110-1939	Adapter	13.96	14,091.13
110-1939	Adapter	237.79	14,328.92
110-1939	Adapter	14.99	14,343.91
110-1939	Adapter	8.78	14,352.69

Board of Education

Account	Description	Amount	Balance
110-1939	Oil filter	12.10	14,364.79
110-1939	Oil filter	31.48	14,396.27
110-1939	Oil filter	5.20	14,401.47
110-1939	Oil filter	6.69	14,408.16
110-1939	Oil filter	5.20	14,413.36
110-1939	Oil filter	19.38	14,432.74
110-1939	Cycle oil	9.99	14,442.73
110-1939	Spark plugs	27.11	14,469.84
110-1939	Red pan	4.56	14,474.40
110-1939	Distributor cap	18.99	14,493.39
110-1939	Relay, fan, fan stop	17.99	14,511.38
110-1939	contact let	20.58	14,531.96
110-1939	Copper plug	44.34	14,576.30
110-1939	Electrode	14.98	14,591.28
110-1939	Enamel paint	5.99	14,597.27
110-1939	Antiball	63.35	14,660.62
110-1939	Reposition	798.40	15,459.02
110-1939	Adapter	13.96	15,472.98
110-1939	Adapter	237.79	15,710.77
110-1939	Adapter	14.99	15,725.76
110-1939	Adapter	8.78	15,734.54

October 10, 2016

Account	Description	Amount	Balance
800-1824	Total MESA	1,000.00	1,000.00
873-2337	Conf-DI: Mattern, Barbour, Heffelfe	90.00	910.00
873-2315	Office/MS FB	65.00	845.00
873-2315	Office/VA - VB	218.00	627.00
105-1649	Rights, royalties, rental	3,610.00	2,987.00
105-0840	Vent bottle wash	189.00	3,176.00
410-1585	Unique learning	2,744.10	5,920.10
108-2024	Class	190.00	6,110.10
108-2024	Class	190.00	6,300.10
108-2024	Class	319.32	6,619.42
110-2114	Registration Access 10005	1,704.00	8,323.42
110-1660	Supplies	397.74	8,721.16
110-1660	Supplies	239.87	8,961.03
110-1660	Supplies	1,339.81	10,300.84
110-1660	Supplies	479.44	10,780.28
110-1116	AS-Speaker	438.84	11,219.12
110-1116	Switch	37.99	11,257.11
700-1743	Light desktops	1,385.55	12,642.66
700-1743	Light desktops	10,669.99	23,312.65
873-2403	K-12 VB Tournament	12,134.83	11,177.82

Board of Education

Account	Description	Amount	Balance
110-1661	Rolling compound	39.61	11,217.43
110-1661	Rolling compound	92.58	11,310.01
110-1661	Rolling compound	36.95	11,346.96
110-1661	Rolling compound	26.95	11,373.91
110-1661	Rolling compound	63.17	11,437.08
110-1661	Rolling compound	13.13	11,450.21
110-1661	Rolling compound	44.98	11,495.19
110-1661	Rolling compound	4.40	11,500.59
110-1661	Rolling compound	11.09	11,511.68
110-1661	Rolling compound	25.34	11,537.02
110-1661	Rolling compound	12.99	11,550.01
110-1661	Rolling compound	70.16	11,620.17
110-1661	Rolling compound	87.73	11,707.90
110-1661	Rolling compound	14.49	11,722.39
110-1661	Rolling compound	9.88	11,732.27
110-1661	Rolling compound	11.77	11,744.04
110-1661	Rolling compound	45.58	11,789.62
110-1661	Rolling compound	4.99	11,794.61
110-1661	Rolling compound	11.48	11,806.09
110-1661	Rolling compound	250.94	12,057.03
110-1661	Rolling compound	5.99	12,063.02
110-1661	Rolling compound	28.99	12,092.01
110-1661	Rolling compound	22.73	12,114.74

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Account	Description	Amount	Balance
110-1939	Rolling compound	39.61	12,154.35
110-1939	Rolling compound	92.58	12,246.93
110-1939	Rolling compound	36.95	12,283.88
110-1939	Rolling compound	26.95	12,310.83
110-1939	Rolling compound	63.17	12,374.00
110-1939	Rolling compound	13.13	12,387.13
110-1939	Rolling compound	44.98	12,432.11
110-1939	Rolling compound	4.40	12,436.51
110-1939	Rolling compound	11.09	12,447.60
110-1939	Rolling compound	25.34	12,472.94
110-1939	Rolling compound	12.99	12,485.93
110-1939	Rolling compound	70.16	12,556.09
110-1939	Rolling compound	87.73	12,643.82
110-1939	Rolling compound	14.49	12,658.31
110-1939	Rolling compound	9.88	12,668.19
110-1939	Rolling compound	11.77	12,679.96
110-1939	Rolling compound	45.58	12,725.54
110-1939	Rolling compound	4.99	12,730.53
110-1939	Rolling compound	11.48	12,742.01
110-1939	Rolling compound	250.94	13,092.95
110-1939	Rolling compound	5.99	13,098.94
110-1939	Rolling compound	28.99	13,127.93
110-1939	Rolling compound	22.73	13,150.66

Board of Education

Account	Description	Amount	Balance
110-1939	Rolling compound	39.61	13,180.35
110-1939	Rolling compound	92.58	13,272.93
110-1939	Rolling compound	36.95	13,309.88
110-1939	Rolling compound	26.95	13,336.83
110-1939	Rolling compound	63.17	13,400.00
110-1939	Rolling compound	13.13	13,413.13
110-1939	Rolling compound	44.98	13,458.11
110-1939	Rolling compound	4.40	13,462.51
110-1939	Rolling compound	11.09	13,473.60
110-1939	Rolling compound	25.34	13,498.94
110-1939	Rolling compound	12.99	13,511.93
110-1939	Rolling compound	70.16	13,582.09
110-1939	Rolling compound	87.73	13,669.82
110-1939	Rolling compound	14.49	13,684.31
110-1939	Rolling compound	9.88	13,694.19
110-1939	Rolling compound	11.77	13,705.96
110-1939	Rolling compound	45.58	13,751.54
110-1939	Rolling compound	4.99	13,756.53
110-1939	Rolling compound	11.48	13,768.01
110-1939	Rolling compound	250.94	14,018.95
110-1939	Rolling compound	5.99	14,024.94
110-1939	Rolling compound	28.99	14,053.93
110-1939	Rolling compound	22.73	14,076.66

October 10, 2016

Account	Description	Amount	Balance
800-1824	Total MESA	1,000.00	1,000.00
873-2337	Conf-DI: Mattern, Barbour, Heffelfe	90.00	910.00
873-2315	Office/MS FB	65.00	845.00
873-2315	Office/VA - VB	218.00	627.00
105-1649	Rights, royalties, rental	3,610.00	2,987.00
105-0840	Vent bottle wash	189.00	3,176.00
410-1585	Unique learning	2,744.10	5,920.10
108-2024	Class	190.00	6,110.10
108-2024	Class	190.00	6,300.10
108-2024	Class	319.32	6,619.42
110-2114	Registration Access 10005	1,704.00	8,323.42
110-1660	Supplies	397.74	8,721.16
110-1660	Supplies	239.87	8,961.03
110-1660	Supplies	1,339.81	10,300.84
110-1660	Supplies	479.44	10,780.28
110-1116	AS-Speaker	438.84	11,219.12
110-1116	Switch	37.99	11,257.11
700-1743	Light desktops	1,385.55	12,642.66

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Board of Education		Check Preview Addendum Report		October 10, 2016	
Williams, Chris	Security - VFB	873-2436			85.00
Williams, Chris	Security - VFB	873-2471			104.00
Total Williams, Chris	Referenc Comm Ed VB			437.44	
Williams, Kristi	Mileage	873-2494			437.44
Total Williams, Kristi	Official/Mileage - VFB			113.00	
Wilson, Jason	Official - VFB	873-2494			85.00
Total Wilson, Jason	Half Day	110-0893			375.00
Wolfe, Brian	VB team	105-1064			775.00
Total Wolfe, Brian	Official/Mileage - FS	873-2176			1,136.00
WorkPlacePro	Shirts	800-1612			18.00
Total WorkPlacePro	Official - FS	873-2313			452.75
World Class	Workshop	873-2322			39.00
Total World Class	Official/Mileage - FB			130.20	
World Work, Colton	Magazines	403-0451			218.20
Total World Work, Colton	Mileage - Workshop			160.96	
WT Co Subscriptions, Inc.					159.25
Total WT Co Subscriptions, Inc.				159.25	
York Beam, Terrie					168.20
Total York Beam, Terrie				168.20	
Grand Total					\$15,414.93

Vendor Name	Invoice Description	PO Number	Amount
Missouri Bell Telecom	VOIP - 9/27/16		6,825.00
Missouri Bell Telecom	Install 4 data drops to new HS office		521.35
Missouri Bell Telecom	VOIP - 9/30/16		24,395.00
Total Missouri Bell Telecom			31,741.35
Grand Total			31,741.35

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	Inc. Operations	Teachers	Capital Proj.	Bond	Sub Total	Debt Service	Grand Total	Medical SI Acct
Beg Bal	15,251,641.08	1,420,384.76	3,080,443.14	2,045,412.58	21,797,881.56	2,369,898.20	24,167,779.76	1,060,395.72
Rev. Rec	366,489.78	782,940.13	2,844.05	842.05	1,153,116.01	19,088.93	1,172,204.94	415,956.56
Expend.	1,606,354.01	2,131,343.23	357,460.32	34,259.01	4,129,416.57	(180,000.00)	3,949,416.57	453,118.63
* Adjustment	100,000.00				100,000.00			100,000.00
Ending Bal	13,911,776.85	71,981.66	2,725,826.87	2,011,995.62	18,721,581.00	2,568,987.13	21,290,568.13	1,123,233.65
Prev. Year	13,102,612.17	88,758.86	3,652,494.46	6,594,667.06	23,438,532.55	1,899,868.88	25,338,401.43	1,521,412.94
YTD Interest	15,747.09	121.38	1.75	2,393.86	18,264.08	4,751.41	23,015.49	10.07
YTD Sum.								
Beg Bal	16,065,944.47	-	3,527,942.32	2,212,243.83	21,806,130.62	3,825,836.74	25,631,967.36	1,567,905.47
Rev Budget	20,640,975.00	24,667,380.00	1,828,408.00	-	47,136,763.00	3,540,396.00	50,677,159.00	
Rev YTD Actual	1,034,093.30	2,759,745.63	12,352.22	2,393.49	3,808,584.64	71,493.71	3,880,078.35	783,011.26
Exp Budget	17,623,541.89	28,092,396.78	2,530,967.00	540,000.00	48,786,905.67	3,978,235.00	52,765,140.67	
EXP YTD Actual	3,088,260.92	2,687,763.97	814,467.67	202,641.70	6,793,134.26	1,328,343.32	8,121,477.58	1,327,683.08
* Adjustment	100,000.00				100,000.00			100,000.00
Ending Bal	13,911,776.85	71,981.66	2,725,826.87	2,011,995.62	18,721,581.00	2,568,987.13	21,390,568.13	1,123,233.65
Bank Recon								
Central A/P	1,257,554.90							
Central Payroll	3,821,990.79							
Revolving	3,000.00							
Mosip 2015 Bond	2,011,990.62							
Escrow 0150022007	72,000.00							
Central Debt Acct	261,061.74							
Mosip Debt Acct	3,554,908.16							
MOSIP	10,064,663.22							
Central Lunch Acct.	202,523.80							
LCTC CC	40,874.90							
Grand Total	21,290,568.13							
Medical SI Acct.	1,123,233.65							
						21,290,568.13	Fund Accounts	
						21,290,568.13	Bank Accounts	
								0.00 Payroll Liability

Camdenton R-III School District								
Monthly Financial Report								
	Incidental	Teachers	Capital Projects	Bond/Lease	Sub Total	Debt Service	Total All Funds	Med. Sl Acct
Sept Opening Balance	\$ 15,251,641.08	\$ 1,420,384.76	\$ 3,080,443.14	\$ 2,045,412.58	\$ 21,797,881.56	\$ 2,369,898.20	\$ 24,167,779.76	\$ 1,060,395.72
September								
2016 Ending Balance	\$ 13,811,776.85	\$ 71,981.66	\$ 2,725,826.87	\$ 2,011,995.62	\$ 18,721,581.00	\$ 2,568,987.13	\$ 21,290,568.13	\$ 1,123,233.65
2015 Ending Balance	\$ 13,102,612.17	\$ 88,758.86	\$ 3,652,484.46	\$ 6,594,667.06	\$ 23,438,532.55	\$ 1,899,868.88	\$ 25,338,401.43	\$ 1,521,412.94
2014 Ending Balance	\$ 13,243,871.35	\$ 101,852.22	\$ 4,919,080.98	\$ 16,937,871.61	\$ 35,202,686.16	\$ 1,146,677.14	\$ 36,349,363.30	\$ 1,543,411.31
2013 Ending Balance	\$ 14,159,167.76	\$ 187,016.49	\$ 4,405,311.86	\$ 4,578,887.65	\$ 23,330,383.76	\$ 1,183,014.64	\$ 24,513,398.40	\$ 1,514,176.69
2012 Ending Balance	\$ 12,702,887.00	\$ 378,896.00	\$ 3,974,975.00	\$ 1,849,505.00	\$ 18,906,263.00	\$ 1,155,210.00	\$ 20,061,473.00	\$ 2,015,429.00
2011 Ending Balance	\$ 11,006,042.00	\$ 95,107.00	\$ 5,041,813.00	\$ 1,367,599.00	\$ 17,510,561.00	\$ 843,930.00	\$ 18,354,491.00	\$ 1,656,466.00
2010 Ending Balance	\$ 10,318,891.00	\$ 301,707.00	\$ 3,135,604.00	\$ 1,654,054.00	\$ 15,410,256.00	\$ 935,996.00	\$ 16,346,252.00	\$ 1,084,562.00
2009 Ending Balance	\$ 10,432,692.00	\$ 309,762.00	\$ 1,958,462.00	\$ 1,637,027.00	\$ 14,337,943.00	\$ 863,384.00	\$ 15,201,327.00	\$ 1,223,532.00
2008 Ending Balance	\$ 9,990,053.00	\$ 846,837.00	\$ 779,068.00	\$ 1,459,919.00	\$ 13,075,877.00	\$ 774,188.00	\$ 13,850,065.00	\$ 1,983,836.00
2007 Ending Balance	\$ 9,172,242.00	\$ 850,928.00	\$ 216,535.00	\$ 1,113,562.00	\$ 11,355,267.00	\$ 841,157.00	\$ 12,196,424.00	\$ 2,061,260.00
2006 Ending Balance	\$ 8,402,662.71	\$ 151,244.00	\$ 141,853.00	\$ 918,362.00	\$ 9,614,121.71	\$ 511,217.00	\$ 10,125,338.71	\$ 2,591,204.00
2005 Ending Balance	\$ 6,425,974.00	\$ 237,737.00	\$ 178,238.00	\$ 975,126.00	\$ 7,817,075.00	\$ 565,467.00	\$ 8,382,542.00	\$ 1,876,376.00
September								
2016 Receipts	\$ 366,489.78	\$ 782,940.13	\$ 2,844.05	\$ 842.05	\$ 1,153,116.01	\$ 19,088.93	\$ 1,172,204.94	\$ 415,956.56
2015 Receipts	\$ 313,272.91	\$ 882,431.60	\$ 3,521.13	\$ 326.19	\$ 1,199,551.83	\$ 17,152.19	\$ 1,216,704.02	\$ 447,152.06
2014 Receipts	\$ 302,924.91	\$ 897,282.62	\$ 5,171.37	\$ 641.62	\$ 1,208,020.52	\$ 25,341.24	\$ 1,231,361.76	\$ 377,520.07
2013 Receipts	\$ 304,087.98	\$ 818,735.97	\$ 12,360.54	\$ 220.57	\$ 1,135,405.06	\$ 23,413.24	\$ 1,158,818.30	\$ 370,607.45
2012 Receipts	\$ 305,076.00	\$ 812,321.00	\$ 66,383.00	\$ 147,755.00	\$ 1,331,535.00	\$ 17,694.00	\$ 1,349,229.00	\$ 364,822.00
2011 Receipts	\$ 392,036.00	\$ 786,063.00	\$ 7,593.00	\$ 22,779.00	\$ 1,208,471.00	\$ 20,651.00	\$ 1,229,122.00	\$ 364,737.00
2010 Receipts	\$ 255,169.00	\$ 694,120.00	\$ 103,123.00	\$ 25,781.00	\$ 1,078,193.00	\$ 11,768.00	\$ 1,089,961.00	\$ 350,769.00
2009 Receipts	\$ 307,886.00	\$ 787,582.00	\$ 28,700.00	\$ 7,175.00	\$ 1,131,343.00	\$ 11,842.00	\$ 1,143,185.00	\$ 346,394.00
2008 Receipts	\$ 344,740.00	\$ 944,561.00	\$ 26,184.00	\$ 8,269.00	\$ 1,323,754.00	\$ 12,164.00	\$ 1,335,918.00	\$ 310,156.00
2007 Receipts	\$ 325,999.00	\$ 849,267.00	\$ 34,327.00	\$ 12,061.00	\$ 1,221,654.00	\$ 17,076.00	\$ 1,238,730.00	\$ 300,838.00
2006 Receipts	\$ 460,646.00	\$ 669,511.00	\$ 217,961.00	\$ 7,697.00	\$ 1,355,815.00	\$ 11,010.00	\$ 1,366,825.00	\$ 287,223.00
2005 Receipts	\$ 1,181,859.00	\$ 733,999.00	\$ 33,300.00	\$ 20,410.00	\$ 1,969,568.00	\$ 26,047.00	\$ 1,995,615.00	\$ 276,191.00
September								
2016 Expenditures	\$ 1,606,354.01	\$ 2,131,343.23	\$ 357,460.32	\$ 34,259.01	\$ 4,129,416.57	\$ (180,000.00)	\$ 3,949,416.57	\$ 453,118.63
2015 Expenditures	\$ 2,156,757.56	\$ 2,151,349.38	\$ 230,595.33	\$ 1,418,347.31	\$ 5,957,049.56	\$ -	\$ 5,957,049.56	\$ 487,669.28
2014 Expenditures	\$ 1,584,095.54	\$ 2,069,577.74	\$ 272,638.60	\$ 1,038,972.51	\$ 4,965,284.39	\$ -	\$ 4,965,284.39	\$ 331,897.60
2013 Expenditures	\$ 1,423,246.74	\$ 2,060,865.37	\$ 231,939.86	\$ 203,975.26	\$ 3,920,027.23	\$ 300.00	\$ 3,920,327.23	\$ 683,095.03
2012 Expenditures	\$ 1,406,258.00	\$ 1,970,422.00	\$ 84,795.00	\$ 115,178.00	\$ 3,576,653.00	\$ 300.00	\$ 3,576,953.00	\$ 369,894.00
2011 Expenditures	\$ 1,387,127.00	\$ 1,912,335.00	\$ 127,865.00	\$ 2,500.00	\$ 3,429,827.00	\$ 300.00	\$ 3,430,127.00	\$ 264,112.00
2010 Expenditures	\$ 1,367,986.00	\$ 1,449,144.00	\$ 383,938.00	\$ 2,500.00	\$ 3,203,568.00	\$ 300.00	\$ 3,203,868.00	\$ 334,862.00
2009 Expenditures	\$ 1,436,496.00	\$ 1,878,611.00	\$ 569,972.00	\$ 2,500.00	\$ 3,887,579.00	\$ 305.00	\$ 3,887,884.00	\$ 207,602.00
2008 Expenditures	\$ 1,402,238.00	\$ 1,792,767.00	\$ 461,758.00	\$ 2,500.00	\$ 3,659,263.00	\$ 300.00	\$ 3,659,563.00	\$ 269,627.00
2007 Expenditures	\$ 1,275,388.00	\$ 1,704,980.00	\$ 959,025.00	\$ 2,500.00	\$ 3,941,893.00	\$ 300.00	\$ 3,942,193.00	\$ 211,896.00
2006 Expenditures	\$ 1,120,661.00	\$ 1,566,772.00	\$ 537,840.00	\$ 2,500.00	\$ 3,227,773.00	\$ 300.00	\$ 3,228,073.00	\$ 212,886.00
2005 Expenditures	\$ 1,217,849.00	\$ 1,325,059.00	\$ 270,788.00	\$ 2,500.00	\$ 2,816,196.00	\$ 300.00	\$ 2,816,496.00	\$ 244,144.00

YTD								
2016 Receipts	\$ 1,034,093.30	\$ 2,759,745.63	\$ 12,352.22	\$ 2,393.49	\$ 3,808,584.64	\$ 71,493.71	\$ 3,880,078.35	\$ 783,011.26
2015 Receipts	\$ 1,023,047.54	\$ 2,816,573.36	\$ 13,127.62	\$ 1,710.53	\$ 3,853,859.05	\$ 70,113.60	\$ 3,923,972.65	\$ 644,321.19
2014 Receipts	\$ 1,050,614.29	\$ 2,689,244.30	\$ 21,043.10	\$ 1,988.60	\$ 3,762,890.29	\$ 88,257.02	\$ 3,851,147.31	\$ 720,212.32
2013 Receipts	\$ 1,007,922.26	\$ 2,796,180.15	\$ 74,941.73	\$ 5,076,368.15	\$ 8,955,412.29	\$ 88,560.17	\$ 9,043,972.46	\$ 1,034,666.38
2012 Receipts	\$ 1,300,381.00	\$ 2,895,738.00	\$ 82,868.00	\$ 184,447.00	\$ 4,463,434.00	\$ 56,341.00	\$ 4,519,775.00	\$ 632,770.00
2011 Receipts	\$ 1,134,232.00	\$ 2,595,742.00	\$ 18,676.00	\$ 56,028.00	\$ 3,804,678.00	\$ 65,675.00	\$ 3,870,353.00	\$ 588,257.00
2010 Receipts	\$ 1,177,202.00	\$ 2,810,580.00	\$ 263,706.00	\$ 65,927.00	\$ 4,317,415.00	\$ 47,621.00	\$ 4,365,036.00	\$ 705,528.00
2009 Receipts	\$ 1,008,745.00	\$ 2,921,394.00	\$ 141,162.00	\$ 35,290.00	\$ 4,106,591.00	\$ 50,828.00	\$ 4,157,419.00	\$ 570,263.00
2008 Receipts	\$ 1,198,027.00	\$ 3,304,021.00	\$ 124,620.00	\$ 39,354.00	\$ 4,666,022.00	\$ 51,270.00	\$ 4,717,292.00	\$ 612,818.00
2007 Receipts	\$ 1,044,722.00	\$ 3,185,007.00	\$ 127,611.00	\$ 44,836.00	\$ 4,402,176.00	\$ 57,504.00	\$ 4,459,680.00	\$ 453,934.00
2006 Receipts	\$ 1,904,553.00	\$ 2,270,366.00	\$ 275,447.00	\$ 32,334.00	\$ 4,482,700.00	\$ 40,413.00	\$ 4,523,113.00	\$ 488,554.00
2005 Receipts	\$ 2,680,895.00	\$ 2,038,802.00	\$ 79,254.00	\$ 48,575.00	\$ 4,847,526.00	\$ 52,228.00	\$ 4,899,754.00	\$ 540,685.00
YTD								
2016 Expenditures	\$ 3,088,260.92	\$ 2,687,763.97	\$ 814,467.67	\$ 202,641.70	\$ 6,793,134.26	\$ 1,328,343.32	\$ 8,121,477.58	\$ 1,327,683.08
2015 Expenditures	\$ 4,040,708.82	\$ 2,727,814.50	\$ 1,379,650.22	\$ 5,565,652.23	\$ 13,713,825.77	\$ 1,151,380.00	\$ 14,865,205.77	\$ 1,293,832.64
2014 Expenditures	\$ 3,307,031.89	\$ 2,587,392.08	\$ 1,395,518.61	\$ 4,848,283.82	\$ 12,138,226.40	\$ 1,210,546.67	\$ 13,348,773.07	\$ 1,144,116.92
2013 Expenditures	\$ 3,035,027.82	\$ 2,609,163.66	\$ 1,153,317.65	\$ 497,480.50	\$ 7,294,989.63	\$ 632,056.25	\$ 7,927,045.88	\$ 1,379,772.74
2012 Expenditures	\$ 2,967,039.00	\$ 2,516,914.00	\$ 891,985.00	\$ 132,616.00	\$ 6,508,554.00	\$ 647,088.00	\$ 7,155,642.00	\$ 1,205,049.00
2011 Expenditures	\$ 2,879,066.00	\$ 2,503,216.00	\$ 489,735.00	\$ 236,729.00	\$ 6,108,746.00	\$ 714,638.00	\$ 6,823,384.00	\$ 793,375.00
2010 Expenditures	\$ 2,997,090.00	\$ 2,508,880.00	\$ 1,567,610.00	\$ 251,541.00	\$ 7,325,121.00	\$ 722,763.00	\$ 8,047,884.00	\$ 1,079,506.00
2009 Expenditures	\$ 3,253,702.00	\$ 2,611,632.00	\$ 1,571,524.00	\$ 264,046.00	\$ 7,700,904.00	\$ 727,268.00	\$ 8,428,172.00	\$ 1,230,284.00
2008 Expenditures	\$ 3,134,530.00	\$ 2,457,182.00	\$ 2,148,857.00	\$ 254,645.00	\$ 7,995,214.00	\$ 718,322.00	\$ 8,713,536.00	\$ 1,077,532.00
2007 Expenditures	\$ 3,052,999.00	\$ 2,334,078.00	\$ 3,299,020.00	\$ 245,794.00	\$ 8,931,891.00	\$ 746,574.00	\$ 9,678,465.00	\$ 990,620.00
2006 Expenditures	\$ 2,584,451.00	\$ 2,119,123.00	\$ 1,731,997.00	\$ 259,329.00	\$ 6,694,900.00	\$ 743,537.00	\$ 7,438,437.00	\$ 745,819.00
2005 Expenditures	\$ 2,727,470.00	\$ 1,801,066.00	\$ 1,233,870.00	\$ 49,470.00	\$ 5,811,876.00	\$ 898,021.00	\$ 6,709,897.00	\$ 827,524.00

Financial Summary – September 2016

October 10, 2016

To: Board of Education

- September 2016 ending balances were \$4,047,833.30 less than September 2015.
- September 2016 total receipts were \$44,499.08 less than September 2015.
- September 2016 total expenditures were \$2,007,633.01 less than September 2015.
- YTD total receipts were down \$43,894.30 as compared to this time last year.
- YTD total expenditures are down \$6,743,728.19 as compared to this time last year.
- YTD local receipts were down \$19,709.33.
 - Prop C Sales Tax was up \$17,197.90.
 - Delinquent taxes were down \$26,795.87.
 - Other local receipts were up \$3,470.81.
- YTD State receipts were down \$13,497.94.
 - Transportation was up \$109.
 - Basic formula was down \$24,126.
 - Classroom Trust was up \$23,266.50.
- YTD Federal sources were up \$28,362.81.
 - We received \$48,683.31 in Medicaid Reimbursement. We did not receive any funds at this time last year.
- We have received \$129,221.79 in Fines and Fees from the county. No funds were received at this time last year.

Pledged Securities

Bank	Deposit Balance	FDIC Insurance	Balance	Securities Pledged	Amt Under/Over Collateralized
Central Bank	\$6,569,280.26	\$250,000.00	\$6,319,280.26	\$9,341,473.53	\$3,022,193.27

DRAFT

2016-2017 MONTHLY "Revised"

FINANCIAL STATEMENT

JULY 2016 FINANCIAL STATEMENT

Medical Self-Insurance Account

Beginning Bal.	Revenues Received		Expenditures		Ending Bal.
	<i>Premiums</i>	\$75,494.14	<i>Fixed Premium</i>	\$83,689.48	
	<i>COBRA</i>	\$1,289.10	<i>Claims</i>	\$344,407.25	
	<i>Interest</i>	\$12.23	<i>Overpay/Refund</i>	\$610.44	
	<i>Reimb/Void Ck.</i>	\$135.44	<i>Sv. Chg./NSF Chks</i>	\$127.40	
	<i>Stop Loss Reimb.</i>	\$134,388.44	<i>ACA fees</i>	\$0.00	
\$1,567,905.47		\$211,319.35		\$428,834.57	\$1,350,390.25

AUGUST 2016 FINANCIAL STATEMENT

Medical Self-Insurance Account

Beginning Bal.	Revenues Received		Expenditures		Ending Bal.
	<i>Premiums</i>	\$111,448.55	<i>Fixed Premium</i>	\$80,726.50	
	<i>COBRA</i>	\$643.66	<i>Claims</i>	\$365,343.13	
	<i>Interest</i>	\$10.07	<i>Overpay/Refund</i>	-\$475.00	
	<i>Reimb/Void Ck.</i>	\$11,713.87	<i>Sv. Chg./NSF Chks</i>	\$135.25	
	<i>Stop Loss Reimb.</i>	\$31,919.20	<i>ACA fees</i>	\$0.00	
\$1,350,390.25		\$155,735.35		\$445,729.88	\$1,060,395.72

SEPTEMBER 2016 FINANCIAL STATEMENT

Medical Self-Insurance Account

Beginning Bal.	Revenues Received		Expenditures		Ending Bal.
	<i>Premiums</i>	\$475,541.35	<i>Fixed Premium</i>	\$80,372.86	
	<i>COBRA</i>	\$643.66	<i>Claims</i>	\$372,632.37	
	<i>Interest</i>	\$0.00	<i>Overpay/Refund</i>	\$0.00	
	<i>Reimb/Void Ck.</i>	\$0.00	<i>Sv. Chg./NSF Chks</i>	\$113.40	
	<i>Stop Loss Reimb.</i>	\$39,771.55	<i>ACA fees</i>	\$0.00	
\$1,060,395.72		\$515,956.56		\$453,118.63	\$1,123,233.65

\$100,000 was transferred back into medical account. It is included under the "Premiums".

2016-2017 School Year-to-Date (July 1 – Sept. 30)

<i>*Premiums</i>	\$662,484.04	<i>Fixed Premium</i>	\$244,788.84
<i>COBRA</i>	\$2,576.42	<i>Claims</i>	\$1,082,382.75
<i>Interest</i>	\$22.30	<i>Overpay/Refund</i>	\$135.44
<i>Reimb./Void Ck</i>	\$11,849.31	<i>Sv. Chg. NSF Chks</i>	\$375.65
<i>Stop Loss Reimb.</i>	\$206,079.19	<i>ACA fees</i>	\$0.00
Revenue Totals	\$883,011.26	Expenditure Totals	\$1,327,682.68

CLAIMS	16-17 Med-Pay	15-16 Med-Pay	14-15 Med-Pay	13-14 Med-Pay	12-13 Med-Pay	11-12 Med-Pay	10-11 Med-Pay	09-10 Med-Pay	08-09 Med-Pay	07-08 Med-Pay	06-07 Med-Pay
July	\$344,407.25	\$250,315.16	\$219,315.25	\$263,361.32	\$283,611.71	\$168,985.39	\$287,494.22	\$427,698.06	\$400,005.10	\$375,122.92	\$170,342.46
August	\$365,343.13	\$399,750.39	\$444,780.89	\$315,541.80	\$408,976.99	\$278,743.46	\$350,511.96	\$499,214.99	\$325,691.66	\$325,523.23	\$292,877.95
September	\$372,632.37	\$409,377.64	\$257,836.80	\$610,700.44	\$297,969.21	\$196,355.63	\$281,166.96	\$159,283.29	\$227,522.56	\$171,598.80	\$177,547.88
October		\$417,161.04	\$301,019.48	\$383,327.05	\$369,519.56	\$153,415.65	\$305,672.28	\$270,695.04	\$188,889.41	\$280,051.14	\$203,034.06
November		\$342,910.41	\$175,137.59	\$298,086.82	\$281,331.80	\$230,438.11	\$287,238.73	\$228,018.13	\$496,053.93	\$262,066.34	\$173,262.57
December		\$257,660.75	\$303,748.68	\$438,077.43	\$344,447.92	\$263,849.58	\$253,818.66	\$315,072.19	\$355,010.03	\$224,715.26	\$227,712.73
January		\$395,344.80	\$267,267.57	\$530,197.02	\$640,607.35	\$324,307.75	\$295,383.46	\$401,218.11	\$323,193.62	\$347,811.13	\$289,925.16
February		\$202,448.47	\$380,636.79	\$253,495.18	\$335,319.29	\$309,115.12	\$158,984.63	\$382,084.19	\$288,437.52	\$223,255.51	\$170,715.55
March		\$572,480.74	\$415,021.71	\$341,882.88	\$542,822.33	\$288,183.00	\$645,113.36	\$355,349.54	\$261,119.46	\$327,659.47	\$165,512.88
April		\$451,517.17	\$240,533.20	\$298,895.37	\$377,751.83	\$209,003.76	\$250,777.23	\$623,165.38	\$611,927.60	\$304,963.31	\$155,347.87
May		\$333,831.14	\$304,562.43	\$410,141.08	\$528,231.95	\$293,487.96	\$210,957.88	\$330,653.24	\$281,544.76	\$195,502.35	\$161,885.14
June		\$548,264.03	\$311,420.92	\$437,341.00	\$755,193.69	\$394,830.02	\$279,578.73	\$570,849.67	\$627,090.46	\$347,913.00	\$166,397.33

*04-05 Jan. included \$330,159.26 which was pd by Stop Loss. Claims were \$270,197.65 that we pd.

ENDING BAL.	16-17 Med-Pay	15-16 Med-Pay	14-15 Med-Pay	13-14 Med-Pay	12-13 Med-Pay	11-12 Med-Pay	10-11 Med-Pay	09-10 Med-Pay	08-09 Med-Pay	07-08 Med-Pay
July	\$1,350,390.25	\$1,977,054.64	\$1,813,273.33	\$2,099,348.12	\$2,342,401.12	\$1,778,463.34	\$1,290,123.31	\$1,519,208.40	\$2,219,251.64	\$2,247,901.71
August	\$1,060,395.72	\$1,561,930.16	\$1,498,288.84	\$1,826,664.27	\$2,020,500.95	\$1,555,840.66	\$1,068,654.63	\$1,084,739.74	\$1,943,307.87	\$1,972,318.12
September	\$1,123,233.65	\$1,521,412.94	\$1,543,411.31	\$1,514,176.69	\$2,018,458.75	\$1,656,465.73	\$1,084,561.66	\$1,223,531.50	\$1,983,836.00	\$2,061,260.27
October		\$1,439,924.57	\$1,563,378.83	\$1,439,070.74	\$1,944,978.04	\$1,849,342.69	\$1,086,260.23	\$1,380,986.96	\$2,069,605.93	\$2,040,015.95
November		\$1,418,629.65	\$1,699,055.80	\$1,444,264.45	\$1,970,544.15	\$1,916,054.51	\$1,118,232.16	\$1,437,355.85	\$1,881,910.94	\$2,035,990.32
December		\$1,426,241.74	\$1,638,033.60*	\$1,188,377.89	\$1,923,248.19	\$1,947,829.81	\$1,182,695.03	\$1,407,949.09	\$1,801,549.29	\$2,071,788.95
January		\$1,432,841.84	\$1,679,906.90	\$1,127,127.13	\$1,504,828.88	\$1,932,663.64	\$1,242,822.18	\$1,291,254.88	\$1,750,245.27	\$1,987,174.73
February		\$1,554,529.47	\$1,618,079.18	\$1,318,863.10	\$1,803,485.61	\$1,921,675.92	\$1,409,517.93	\$1,192,724.07	\$1,776,115.70	\$1,939,554.54
March		\$1,325,562.76	\$1,514,008.92	\$1,310,282.99	\$1,791,335.63	\$1,943,934.31	\$1,081,226.00	\$1,222,988.32	\$1,860,988.26	\$1,988,239.08
April		\$1,204,152.02	\$1,592,206.73	\$1,385,131.96	\$1,881,033.82	\$2,040,436.96	\$1,272,477.12	\$1,069,996.72	\$1,521,756.36	\$1,991,081.99
May		\$1,192,517.98	\$1,602,054.68	\$1,274,603.55	\$1,680,562.96	\$1,979,020.73	\$1,318,582.01	\$1,204,401.70	\$1,545,804.73	\$2,068,391.30
June		\$1,567,905.47	\$2,170,924.39	\$1,767,315.91	\$1,859,283.05	\$2,587,708.04	\$1,861,584.09	\$1,458,538.89	\$1,883,552.42	\$2,448,550.87

July 1, 2007 we transferred \$1,000,000.00 out of Medical Account per Ron Hendricks. July 1, 2014 \$200,000.00 transferred back into Medical Account per Dr. Tim Hadfield.

*December 2014 was the first annual ACA Fee of \$69,005.79 (\$63 per covered life); Sept. 2016 \$100,000 was transferred back into Medical Account per Dr. Tim Hadfield

CLAIMS	05-06 Med-Pay	04-05 Med-Pay	03-04 Med-Pay
July	\$321,334.42	\$133,185.69	\$ 27,756.09
August	\$193,063.00	\$159,151.40	\$123,263.78
September	\$208,795.27	\$160,373.47	\$329,978.42
October	\$201,555.02	\$138,418.35	\$178,931.74
November	\$172,064.09	\$149,008.84	\$259,307.29
December	\$203,068.55	\$192,828.60	\$245,001.81
January	\$150,889.30	\$600,356.91*	\$200,497.18
February	\$238,954.33	\$202,519.30	\$155,762.54
March	\$150,227.03	\$213,795.04	\$151,813.65
April	\$112,346.51	\$145,756.34	\$169,280.63
May	\$198,171.03	\$326,388.68	\$125,881.05
June	\$210,294.04	\$307,724.92	\$238,590.03

ENDING BAL.	06-07 Med-Pay	05-06 Med-Pay	04-05 Med-Pay	03-04 Med-Pay
July	\$2,743,175.51	\$1,990,479.12	\$1,405,052.13	\$732,281.15
August	\$2,516,667.11	\$1,844,329.10	\$1,293,874.89	\$652,166.64
September	\$2,591,203.84	\$1,876,376.20	\$1,412,907.63	\$604,225.16
October	\$2,647,375.12	\$1,922,364.82	\$1,546,279.68	\$752,563.91
November	\$2,725,325.48	\$1,997,768.23	\$1,587,513.47	\$727,790.43
December	\$2,751,330.33	\$2,043,557.19	\$1,641,944.28	\$719,625.14
January	\$2,719,007.58	\$2,139,116.83	\$1,621,403.72	\$752,419.67
February	\$2,803,867.63	\$2,148,965.93	\$1,668,769.75	\$827,471.99
March	\$2,890,136.79	\$2,245,745.08	\$1,735,650.63	\$914,136.08
April	\$2,984,645.73	\$2,384,039.28	\$1,861,600.57	\$975,544.29
May	\$3,077,731.48	\$2,436,022.30	\$1,796,353.55	\$1,088,051.57
June	\$3,597,945.49*	\$2,848,470.13	\$2,163,214.87	\$1,503,987.81

**Camdenton R-III
Flex Benefit Account
Central Bank of the Ozarks**

Account # 125062814

Balance 9/01/2016		\$47,450.95
Deposits	\$22,077.19 Premium	
Total Deposits		\$22,077.19
Withdrawals	\$ 1,774.43	
	2,470.15	
	644.00	
	4,552.72	
	2,932.14	
	856.63	
	4,161.32	
	1,792.08	
	4,536.57	
	109.75	
	2,152.85	
	30.00 Claims	
Total Withdrawals		\$26,012.64
Balance 9/30/2016		\$43,515.50

STUDENT TRANSPORTATION
ANNUAL REPORT TO THE BOARD OF EDUCATION
2016-2017

1. Drivers are continually hired and trained for positions as sub-drivers and eventually full-time drivers. Approximately 20 hours are spent training each individual. We are starting the school year with 12 sub-drivers. We are starting to see some of our routes at full capacity and will be monitoring this to ascertain if additional routes will be needed.
2. In reference to the training that we afford our drivers each year, we organize at least 4 structured informational meetings per school year. Each meeting ranges in length from 2-4 hours.
3. Our bus fleet was serviced and inspected over the summer months and is up and running for the 2016-2017 school year.
4. We had a surprise annual DOT bus inspection on September 12, 2016. Eight buses were randomly chosen and received 100% on the inspection.
5. There were four new buses purchased this year for the fleet and also a replacement bus. At this time, 65% of our fleet has over 100,000 miles. We now have a total of 78 buses. Seventeen of them are over 10 years old, forty-one of them have over 100,000 miles and twenty-two of them have over 150,000 miles. This is going to increase our supply and repair budget yearly. I will continue to stress the importance of keeping a rotation schedule on our bus fleet.
6. We would like to continue receiving the Total Fleet Excellence Award. We have recently received our seventeenth consecutive year of the Fleet Excellence Award at the Missouri Association of Pupil Transportation conference. In the last 17 years our lowest score was 96.5%. A 90% must be attained to receive the Fleet Excellence Award. Many years we have been awarded 100%.
7. In addition to the regular routes we maintain and oversee several ancillary routes that include Early Childhood, Capstone, Project Pass, on and off Campus Shuttles, Mini Trips, Activity Trips, Overnight Trips, district suburban usage and collaborating with the Band Boosters to accommodate the transporting of the chuck wagon for band competitions several times throughout the year.
8. The office staff did an outstanding job of recordkeeping in the 2015-2016 school year. We are anticipating a successful audit in September.
9. Each year we provide training for staff and all students K-6, in reference to the proper and safest way to evacuate a bus in case of an emergency.
10. We will continue to educate our drivers throughout the year to maintain one of the best transportation departments in the state.

9/13/2016									
BUS #	ROUTE #	ROUTE TYPE	OWN-ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	ROUTE MILES FOR YR	ROUTE MILES FOR YR	DATE LAST CHANGED
198	1	R	D	174	14	0	2,436	0	8/23/2016
178	2	R	D	174	64	0	11,136	0	8/23/2016
230	3	R	D	174	72	0	12,528	0	8/23/2016
171	4	R	D	174	40	0	6,960	0	8/23/2016
225	5	R	D	174	86	0	14,964	0	8/23/2016
193	6	R	D	174	68	0	11,832	0	8/23/2016
238	7	R	D	174	62	0	10,788	0	8/23/2016
212	8	R	D	174	92	0	16,008	0	8/23/2016
233	9	R	D	174	49	0	8,526	0	8/23/2016
232	10	R	D	174	82	0	14,268	0	8/23/2016
189	11	R	D	174	44	0	7,656	0	8/23/2016
208	12	R	D	174	70	0	12,180	0	8/23/2016
239	13	R	D	174	100	0	17,400	0	8/23/2016
188	14	R	D	174	16	0	2,784	0	8/23/2016
211	15	R	D	174	64	0	11,136	0	8/23/2016
192	16	R	D	174	40	0	6,960	0	8/23/2016
236	17	R	D	174	88	0	15,312	0	8/23/2016
190	18	R	D	174	124	0	21,576	0	8/23/2016
179	19	R	D	174	72	0	12,528	0	8/23/2016
196	20	R	D	174	14	0	2,436	0	8/23/2016
186	22	R	D	174	36	0	6,264	0	8/23/2016
217	23	R	D	174	74	0	12,876	0	8/23/2016
226	24	R	D	174	52	0	9,048	0	8/23/2016
231	25	R	D	174	92	0	16,008	0	8/23/2016
213	26	R	D	174	66	0	11,484	0	8/23/2016
201	27	R	D	174	82	0	14,268	0	8/23/2016
224	28	R	D	174	30	0	5,220	0	8/23/2016
206	29	R	D	174	38	0	6,612	0	8/23/2016
9/13/2016									
BUS #	ROUTE #	ROUTE TYPE	OWN-ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	ROUTE MILES FOR YR	ROUTE MILES FOR YR	DATE LAST CHANGED
197	30	R	D	174	112	0	19,488	0	8/23/2016
223	31	R	D	174	36	0	6,264	0	8/23/2016
222	32	R	D	174	84	0	14,616	0	8/23/2016
221	33	R	D	174	52	0	9,048	0	8/23/2016
184	34	R	D	174	52	0	9,048	0	8/23/2016
199	35	R	D	174	36	0	6,264	0	8/23/2016
218	36	R	D	174	58	0	10,092	0	8/23/2016
237	37	R	D	174	116	0	20,184	0	8/23/2016
227	38	R	D	174	89	0	15,486	0	8/23/2016

195	39	R	D	174	32	0	5,568	0	8/23/2016
234	40	R	D	174	92	0	16,008	0	8/23/2016
203	41	R	D	174	98	0	17,052	0	8/23/2016
185	42	R	D	174	46	0	8,004	0	8/23/2016
204	43	R	D	174	88	0	15,312	0	8/23/2016
235	44	R	D	174	60	0	10,440	0	8/23/2016
205	45	R	D	174	28	0	4,872	0	8/23/2016
214	46	R	D	174	40	0	6,960	0	8/23/2016
191	48	R	D	174	42	0	7,308	0	8/23/2016
200	50	R	D	174	116	0	20,184	0	8/23/2016
210	51	R	D	174	72	0	12,528	0	8/23/2016
229	52	R	D	174	38	0	6,612	0	8/23/2016
3	53	R	D	174	58	0	10,092	0	8/23/2016
228	54	R	D	174	16	0	2,784	0	8/23/2016
207	55	R	D	174	18	0	3,132	0	8/23/2016
216	57	R	D	174	44	0	7,656	0	8/23/2016
187	58	R	D	174	71	0	12,354	0	8/23/2016
183	59	R	D	174	14	0	2,436	0	8/23/2016
209	60	R	D	174	46	0	8,004	0	8/23/2016
202	47	H	D	174	74	0	9,836	0	8/23/2016
220	49	H	D	174	86	0	8,916	0	8/23/2016
219	56	H	D	174	45	0	7,830	0	8/23/2016
9/13/2016									
BUS #	ROUTE #	ROUTE TYPE	OWN-ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	ROUTE MILES FOR YR	ROUTE MILES FOR YR	DATE LAST CHANGED
	10 rts	EC	D		127			24,960	8/23/2016
	7 rts	PP	D		100			14,760	8/23/2016
	7 rts	RS	D		19			5,658	8/23/2016
	2 rts	ESY	D		24			3,955	8/23/2016
9/13/2016									
BUS #	ROUTE #	ROUTE TYPE	OWN-ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	ROUTE MILES FOR YR	ROUTE MILES FOR YR	DATE LAST CHANGED
	6 rts	S/CAM	D		174			23,544	8/23/2016
9/13/2016									
BUS #	ROUTE #	ROUTE TYPE	OWN-ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	ROUTE MILES FOR YR	ROUTE MILES FOR YR	DATE LAST CHANGED
	6 rts	SWD/SH	D		174			18,461	8/23/2016
125	406 (A)	S/HZ	D		169	0	10	2869	8/23/2016
	2 rts	S/CAP	D		30			1770	8/23/2016
		CBI	D		126			7872	8/23/2016
		LP	D		26			354	8/23/2016
							641,905.0	77,870	

R = Regular Route

- H= Handicap Route
- EC= Early Childhood Route
- PP= Project Pass Route
- RS= Regular Summer School Route
- S/CAM= Shuttle on Campus
- SWD/SH/Students with Disabilities
- S/HZ= Shuttle for Horizons
- S/CAP= Shuttle for Capstone
- CBI= Handicapped Other TanTara
- ESY= Extended School Year
- LP=Laker Pack

DRAFT



2016

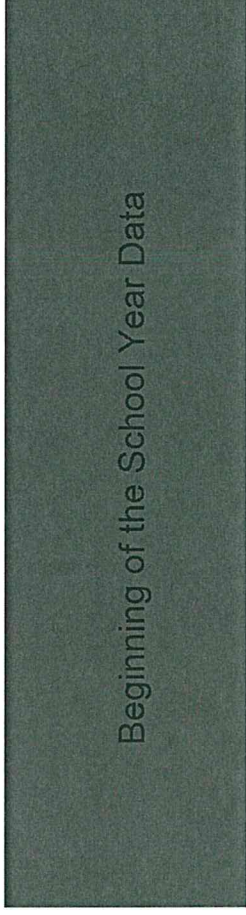
Grade Level / Content	MAP Performance % Proficient and Advanced	I Ready % On / Above Grade Level
3rd Math	49.84%	57%
3rd ELA	56.44%	50.2%
4th Math	51.13%	48%
4th ELA	60.32%	36.5%



2016

Grade Level / Content	MAP Performance % Proficient and Advanced	I Ready % On / Above Grade Level
5th Math	31.68%	36%
5th ELA	62.70%	57%
6th Math	43.18%	26%
6th ELA	57.14%	52%

iReady Focus on Student Learning



Beginning of the School Year Data



2015

Grade Level / Content	MAP Performance % Proficient and Advanced	I Ready % On / Above Grade Level
3rd Math	52.5%	46.5%
3rd ELA	47.5%	50.2%
4th Math	43%	44.6%
4th ELA	53.5%	36.5%

Beginning of the School Year-Math Two Year Comparison On/ Above Grade Level

	Fall-2015	Fall-2016
K	28%	19%
1	17%	10%
2	17%	15%
3	19%	15%
4	33%	26%
5	32%	31%
6	35%	25%
7	27%	23%
8	38%	27%

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10/2016

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2016

Grade Level / Content	MAP Performance % Proficient and Advanced	I Ready % On / Above Grade Level
7th Math	39.02%	22%
7th ELA	61.32%	52%
8th Math	9.40%(8 th math) + 78%(alg) = 43.7% average	60%
8th ELA	66.86%	55%

Beginning of the School Year-Reading Two Year Comparison On/ Above Grade Level

	Fall-2015	Fall-2016
K	33%	23%
1	18%	17%
2	25%	32%
3	42%	39%
4	32%	28%
5	37%	30%
6	42%	40%
7	37%	38%
8	44%	41%

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Strategic Plan Dashboard

Key Indicators	SCORING CRITERIA								Raw Score	Baseline
	Target	Stretch	Goal	Moderate			Risk			
	10	9	8	7	6	5	4	3	2	1
COLLEGE & CAREER										
1	10	6	8	10	20	30	40	50	60	70
2	100	95	90	80	70	60	50	45	40	35 (32.3)
3	100	95	90	80	70	60	50	45	40	35 (21.23)
4	100	95	90	80	70	60	50	45	40	35
5	100	95	90	80	70	60	50	45	40	35
6	95	90	85	80	75	70	65	60	55	<55
STAKEHOLDER ENGAGEMENT										
7	100	95	90	80	70	60	50	45	40	35
8	100	95	90	80	70	60	50	45	40	35
9	100	95	90	80	70	60	50	45	40	35
10	100	95	90	80	70	60	50	45	40	35
11	100	95	90	80	70	60	50	45	40	35
12	100	95	90	80	70	60	50	45	40	35
13	100	95	90	80	70	60	50	45	40	35

IMPLEMENTATION STATUS	
Strong Progress/Completion	Idle/Regress
COLLEGE & CAREER	COLLEGE & CAREER
7	7
8	8
9	9
10	10
FACILITIES	FACILITIES
11	11
12	12
STAKEHOLDER ENGAGEMENT	STAKEHOLDER ENGAGEMENT
13	13

Key Indicators	Measures	SCORING CRITERIA										Raw Score	QTR 1 2015	2014-15avg	2015 Trng	2016 Trng		
		Target	Stretch			Moderate			Risk									
		10	9	8	7	6	5	4	3	2	1							
COLLEGE & CAREER-READY	Achievement Gap	1	MAP Annet, Hispanic, Free/reduced % and MAP	74	71	66	65	62	59	56	53	50	<50 (45.9)	1	48.5	51.45	48.5	45.9
	High Student Achievement	2	MAP % proficient CA	80	75	73	70	67	64 (64.3)	61	58	55	<55	5	60.02	57.1	60.02	64.3
		3	MAP % proficient MA	80	75	73	70	67	64	61	58	55	<55 (48.1)	1	45.5	55.6	45.5	48.1
		4	MAP % proficient SC	80	75	73	70	67	64	61	58	55	<55 (57)	2	63.1	64.1	63.1	57
		5	MAP % Soc St	80	75	73	70	67 (65.6)	64	61	58	55	<55	6	New Indicator			59.6
		6	Average GPA	3.3	3.2	3.1	3	2.9	2.8	58	2.6	2.5	<2.5	6	2.9			
	7	On Grade Level -Ready Reading	100	95	90	80	70	60	50	45	40	<40 (22.3)	3	34.89				
	8	On Grade Level -Ready Math	100	95	90	80	70	60	50	45	40	<40 (21.25)	3	27.34				
	9	One-Year Growth -Ready Reading	100	95	90	80	70	60	50	45	40	<40	5	New Indicator				
	10	One-Year Growth -Ready Math	100	95	90	80	70	60	50	45	40	<40	5	New Indicator				
	11	APR Top 10%	5	6	8	10	20	30 (28.8)	40	50	60	<60		27.4				
Interesting/Engaging Instruction	12	% of students saying teachers make learning interesting	95	90	85	80	75	70	65	60	55	<55	5	70				
	13	Students perception of relevance	95	90	85	80	75	70	65	60	55	<55	5	70				
Preparation for College/Career	14	% on track to graduate	100	96	96	94	92	90	88	86	84	<84	6	92				
	15	% Jr/Sr in dual credit AP, IB or Pathway	65	60	55	50	45	40	35	30	25	<25	4	35				
	16	Graduates attending college/voc/military or job placement	95	95	94	93	92	91	90	89	88	<88	8	94				
Focus on Individual Student Needs	17	% of students w/learning goals	100	95	90	85	80	75	70	65	60	<60	5	75				

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STAKEHOLDER ENGAGEMENT	Student Satisfaction	18	% students saying needs are met	95	90	85	80	75	70	65	60	55	<55	8	80		
		19	*Attendance rate (% - Bus/Passaro	91	90	89	88	87	86	85	84	83	<83	5	85		
FACILITIES	Quality Teachers	20	% students saying teachers are good	95	94	93	92	91	90	89	88	87	<87	6	93		
	Employee Satisfaction	21	Employee retention	93	92	91	90	89	88	87	86	85	<85	10	93		
STAKEHOLDER ENGAGEMENT		22	Employee satisfaction	4.6	4.4	4.2	4.0	3.8	3.6	3.4	3.2	3.0	<3.0	7	4		
		23	Teacher attendance	96.5	96	95.5	95	94.5 (94.7)	94	93.5	93	92.5	<92.5	7	95%		
		24	Teacher Compensation	5	6	8	10 (9.17)	15	20	25	30	35	<35				
		25	Extracurricular involvement	95	91	88	85	80	75	70	65	60	<60	3	Duplicated Data		
		25	Respectful/Caring Environment	99	96	93	90	87	84	81	79	76	<76	1	76		
STAKEHOLDER ENGAGEMENT	Satisfaction with Food	27	*Average daily participation rate	83	77	72 (75)	68	64	60	62	61	60	<60	8	72		
	Safe and Orderly Environment	28	% students saying I feel safe	95	95	93	90	87	84	81	79	75	<76	4	91		
	Technology Expenditures	29	% of capital project expenditures	15	14	13	12	11	10	9	8	7	<7		New Indicator		
STAKEHOLDER ENGAGEMENT	Financial Responsibility and Integrity	30	Patron Insight Survey - value for tax dollars spent	4.0	4.8	4.6	4.4	4.2	4.0	3.8	3.6	3.4	<3.4	8	4.6		
	Parent Satisfaction	31	% saying child's needs are met	95	90	85	80	75	70	65	60	55	<55	7	85		
	Parental Involvement	32	% parents involved in child's education	95	90	85	80	75	70	65	60	55	<55	5	70		
TOTAL SCORE																	

Updated 10-3-2016